ADMIN-BAC FORM 14
Rev. 2, January 1, 2024

Standard Form Number: **SF-GOOD-60**
Revised on May 24, 2004

Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

OTESD
P.R. No.: ***242180***
Quotation No.: ***244631-2606***
PhilGEPs No.:

Standard Form Title:

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____ _____.

KATHERYN A. SOLAÑA
PROCUREMENT OFFICER

NOTE: **(1)** ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN. (2) DELIVERY PERIOD WITHIN 45 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason. **(3)** WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE END-USER. **(4)** PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION **(6)** BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. **(7)** THE ***APPROVED BUDGET CEILING*** FOR THIS PROCUREMENT IS (amount indicated below)

Php ***73,400.00***

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	***Wednesday August 21, 2024***	***Wednesday August 28, 2024***
2	Submission of Canvass	***Thursday August 29, 2024***	***10:00 AM***
3	Opening of Canvass	***Thursday August 29, 2024***	***2:00 PM***

#	Item and Description	QTY	UNIT COST	TOTAL
1	*Repair of Sewing Machine*	*1 lot*		
	Repair of the following existing 18 units of sewing machines:			
	Item No. 1 - Singer Sewing Machine 1818U (Heavy Duty) - 9 units			
	Item No. 2 - Singer Sewing Machine 179 (Ordinary with Motor) - 8			
	Item No. 3 - Singer Edging Machine w/o Motor - 1 unit			
	Repairs to be done:			
	• Reconditioning of Items No 1 and 2			
	• Replacing damaged or missing parts - Bobbin case, bobbin wind			
	tension assembly leather belts, etc. of Items No 1 and 2			
	• Adding electric motor to Item No. 3			
	• Cleaning and oiling of Items Nos 1,2, and 3			
	Note:			
	With 3 months warranty on parts and motors			
	-x-x-x-x-x-x-x- NOTHING FOLLOWS -x-x-x-x-x-x-x-			
			GRAND TOTAL >>>	

*

Brand and Model : _____ *Warranty :* _____
Delivery Period : _____ *Price Validity :* _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

_____
Business Name

_____
Printed Name/Signature/Date

2024-08-242180