ADMIN-BAC FORM 14
Rev. 2, January 1, 2024

Standard Form Number: **SF-GOOD-60**
Revised on May 24, 2004

Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CSWDO
P.R. No.: ***241969***
Quotation No.: ***244433-2507***
PhilGEPs No.:

Standard Form Title:

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____ _____.

KATHERYN A. SOLAÑA
PROCUREMENT OFFICER

NOTE: **(1)** ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN. (2) DELIVERY PERIOD WITHIN 60 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason. **(3)** WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE END-USER. **(4)** PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION **(6)** BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. **(7)** THE ***APPROVED BUDGET CEILING*** FOR THIS PROCUREMENT IS (amount indicated below)

Php ***166,400.00***

	Activities	Schedule	
		FROM	*TO*
1	Issuance of Canvass	***Wednesday July 31, 2024***	***Monday August 05, 2024***
2	Submission of Canvass	***Tuesday August 06, 2024***	***10:00 AM***
3	Opening of Canvass	***Tuesday August 06, 2024***	***2:00 PM***

#	Item and Description	QTY	UNIT COST	TOTAL
1	*Rental, Venue w/ meals & snacks (lot)*	*1 lot*		
	2 Days Activity w/ Meals and Snacks			
	100 pax per day			
	Day 1			
	AM SNACKS: HAM & EGG SANDWICH			
	LUNCH:			
	Menu: pork steak, buttered chicken, bam-i, macaroni salad,			
	rice, softdrinks in bottle(glass)			
	PM SNACKS:			
	Club house ; juice in jug dispenser			
	Day 2			
	AM SNACKS:			
	Chicken sandwich ; juice in jug dispenser			
	Lunch:			
	Menu: breaded pork chop, fresh lumpia, fish fillet,			
	fruit salad, rice, softdrinks in bottle(glass)			
	PM SNACKS:			
	Torta cupcake ; juice in jug dispenser			
2	*Rental, Venue w/ meals & snacks (lot)*	*1 lot*		
	60 pax			
	AM SNACKS: Chicken sandwich ; juice in jug dispenser			
	LUNCH:			
			Sub-Total >>>	

*

Brand and Model : _____ *Warranty :* _____
Delivery Period : _____ *Price Validity :* _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

_____
Business Name

_____
Printed Name/Signature/Date

2024-07-241969

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Government of Ormoc City
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#	*Item and Description*	*QTY*	*UNIT COST*	*TOTAL*
	Rufa vieja, chicken with lemon butter, bam-i, macaroni salad			
	rice, softdrinks, in bottle(glass)			
	PM SNACKS:			
	Banana cake ; juice in jug dispenser			
	W/ FREE FLOWING COFFEE			
	WITH AMENITIES			
	WITH FULLY AIRCONDITIONED ROOM			
	FOR BUFFET CATERING: Only washable/re-usable plates,			
	cups, glasses serving trays are allowed to be used. Drinks			
	must be in water dispensers, jug dispensers, or pitchers			
	for serving drinks (plastic bottles, tetra packs, plastic			
	packed or canned drinks and styro cups are prohibited)			
	FOR PACKED MEALS: packaging should be in biodegrable			
	material such as paper boxes (carton). Plastic utensils to			
	be used are strictly prohibited). Drinks must be in water			
	dispensers or pitchers for serving drinks (plastic bottles,			
	tetra packs, (plastic packed or canned drinks and styro			
	cups are prohobited.			
	-x-x-x-x-x-x-x- NOTHING FOLLOWS -x-x-x-x-x-x-x-			
			GRAND TOTAL >>>	

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Brand and Model : _____ *Warranty :* _____
Delivery Period : _____ *Price Validity :* _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

_____
Business Name

_____
Printed Name/Signature/Date