



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CEO

P.R. No.: 241834
Quotation No.: 244353-2467
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

KATHERYN A. SOLANA
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 15 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)

Php 51,000.00

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	Thursday July 25, 2024	Tuesday July 30, 2024
2	Submission of Canvass	Wednesday July 31, 2024	10:00 AM
3	Opening of Canvass	Wednesday July 31, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Printer	3 unit		
	SPECIFICATIONS:			
	PRINTER TYPE: Print, Scan, Copy, Fax with ADF			
	NOZZLE CONFIGURATION: 180 X 1 nozzles Black, 59 x 1 nozzles per color (Cyan, Magenta, Yellow)			
	PRINT DIRECTION: Bi-Directional Printing			
	MAXIMUM RESOLUTION: 5760 x 1440 dpi			
	MINIMUM INK DROPLET VOLUME: 3.0 pl			
	Print Speed ¹ : Up to 33.0 ppm/ 15.0ppm			
	COPY SPEED: Up to 7.7 ipm/3.8 ipm			
	REDUCTION / ENLARGEMENT: 25 - 400%			
	MAXIMUM COPY RESOLUTION: 600 x 600 dpi			
	MAXIMUM COPY SIZE: Legal			
	Scanner Type: Flatbed color image scanner			
	Optical Resolution: 1200 x 2400 dpi			
	Type of Fax: Walk-up Black-and-White and Color Fax Capability			
	Fax Speed(Data Transfer Rate): Up to 33.6 kbps, Approx. 3 sec/page			
	Paper Feed Method: Friction Feed			
	LCD Screen: 1.44" Color LCD Screen			
	NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION			
Sub-Total >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date

2024-07-241834



