





Republic of the Philippines  
Government of Ormoc City  
BIDS AND AWARDS COMMITTEE  
Ormoc City

GSD

P.R. No.: 241780  
Quotation No.: 244245-2413  
PhilGEPs No.: \_\_\_\_\_

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than \_\_\_\_\_.

**KATHERYN A. SOLANA**  
PROCUREMENT OFFICER

- NOTE:** (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.  
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.  
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

- OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE APPROVED BUDGET CEILING FOR THIS PROCUREMENT IS (amount indicated below)  
Php 52,742.00

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	Tuesday July 09, 2024	Friday July 12, 2024
2	Submission of Canvass	Monday July 15, 2024	10:00 AM
3	Opening of Canvass	Monday July 15, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
	Memory 512MB			
	Display 3.5" TFT ColourLCD			
2	IP Deskphone (pc)	1 pc		
	Features:			
	Eight Line Appearances			
	Feature Keys			
	Dual Led's: Red and Green			
	Fixed Features Keys for Common Functions such as Conference, Transfer, Drop, Hold, Mute, Contacts Call Log, Radial, Speaker, and Headset			
	Headset Interface			
	Dual Position Flip Stand			
	Display: White Backlit, 3.5"			
	3 Rows by 24 Characters			
	Eight Line Appearances with Dual LCD's			
	2-way Speakerphone			
	Message Waiting Speakerphone			
	Volume Buttons			
	Menu Buttons			
	Ethernet: Dual 10/100 ports			
	POE: 802.3af Class 2 Device, also supports a local power supply (optional, sold separately)			
Sub-Total >>>				

\*  
Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

\_\_\_\_\_  
Business Name  
\_\_\_\_\_  
Printed Name/Signature/Date



2024-07-241780

