



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CCR

P.R. No.: 241729
Quotation No.: 244157-2369
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

KATHERYN A. SOLAÑA
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYOR'S PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)
Php 269,300.00

Activities		Schedule	
		FROM	TO
1	Issuance of Canvass	Tuesday June 11, 2024	Friday June 14, 2024
2	Submission of Canvass	Tuesday June 18, 2024	10:00 AM
3	Opening of Canvass	Tuesday June 18, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Work Station (lot)	1 lot		
	SPECIFICATIONS:			
	2 units 2-seater side by side			
	L-Shaped Cubicle			
	Melamine Laminated Panel and Table Top			
	With Glass Panel			
	With Grommet Hole			
	Aluminum Trimming			
	Size Per Cubicle: 120 x 120/140 x 60/45 cm			
	Color: Blue			
2	Chair, Ergonomic black	8 unit		
	SPECIFICATIONS:			
	Mesh Type			
	Medium Back Rest			
	With Tilt Mechanism			
	With armrest			
	Steel chrome base			
	Color: Black			
3	Chair, teller	3 unit		
	SPECIFICATIONS:			
	Fabric Material			
	With footrest			
Sub-Total >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date

2024-06-241729



