

OCA

P.R. No.:

240373

Quotation No.: PhilGEPs No.:

244111-2346

Stano	lard	Form	Title

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last p	
shortest time of delivery and submit your quotation duly signed by you or your authorized representative not late	<i>f</i>
KATHERY	N A. SOLAÑA
PROCURE	MENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.

(2) DELIVERY PERIOD WITHIN 20 C.D. UPON RECEIPT OF THE

APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative

penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall

be for a minimum for non-delivery without valid reason.

(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF

SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

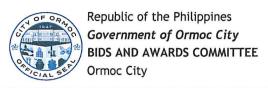
OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORS PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE <u>APPROVED BUDGET CEILING</u> FOR THIS PROCUREMENT IS (amount indicated below)

Php 229,000.00

	Activities	Schedule		
Activities		FROM	ТО	
1	Issuance of Canvass	Wednesday June 05, 2024	Monday June 10, 2024	
2	Submission of Canvass	Tuesday June 11, 2024	10:00 AM	
3	Opening of Canvass	Tuesday June 11, 2024	2:00 PM	

#	Item and Description	QTY	UNIT COST	TOTAL
1	Photocopier Machine	1 unit		
	TECHNICAL SPECIFICATIONS:			
	GENERAL TYPE: Monochrome multifunctional for A4/A3 format			
	ENGINE SPEED: Upto 25 / 12 pages A4 / A3 per minute			
	RESOLUTION: 1200x1200 dpi (print) 600x600 dpi (scan/copy)			
	WARM UP TIME: 20 seconds or less			
	TIME TO FIRST PRINT: Approx 5.8 seconds or less			
	TIME TO FIRST COPY: Approx 7.0 seconds or less			
	GENERAL MEMORY: 1024 MB, max. 3072 MB			
	INPUT CAPACITY: 100 sheet multi purpose tray			
	MAX INPUT CAPACITY: 1600 sheets with options			
	DUPLEX UNIT: Duplex as standard supports 60-163g/m2			
	PRINT PROCESSOR: 1.2 Ghz			
	COPY: Maximum original size: A3 / Ledger			
	DIGITAL COPY: Scan-once-copy-many, electronic sort, 2in1			
	ZOOM RANGE: 25-400% in 1% steps			
	CONTINUES COPY: 1-999			
	SCAN: Scan resolution: 200dpi, 300dpi, 400dpi, 600dpi			
	SCAN SPEED: 50 ipm, scanning speed 2.0 seconds or less			
	TRANSMISSION AND MODEM SPEED: max 33.6 kbps			
	MAINTENANCE KIT: 300,000 copies	-		
	WITH EXTRA PAPER CASSETTE and LIFETIME FREE SERVICE			
			Sub-Total >>>	

	Sub-Total >>>	
Brand and Model : Delivery Period :	Warranty : Price Validity :	
After having carefully read and accepte nmit to deliver the same if adjudged to have	ed your Conditions, I/We quote you on the item at prices noted above are the lowest and responsive quotation.	nd hereby
	busiliess name	



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P.R. No.: 240373 Quotation No.: 244111-2346 PhilGEPs No.:

Standard Form Title:

	REQUEST FOR QUOTATION	N
shorte:		low, subject to the General Conditions on the last page, stating the d by you or your authorized representative not later than
		PROCUREMENT OFFICER
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SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORS PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE $\underline{\textit{APPROVED BUDGET CEILING}}$ FOR THIS PROCUREMENT IS (amount indicated below)

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2	Submission of Canvass			10:00 AM	IO AM
3	Opening of Canvass			2:00 PM	
#	Item and Description		QTY	UNIT COST	TOTAL
2	Paper Shredder		1 unit		
	TECHNICAL SPECIFICATIONS				
	* Deskside document shredder				
	* Performance and convenience directly at	the desk			
	* Waste collection volume 40 liters				

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TECHNICAL SPECIFICATIONS		
* Deskside document shredder		
* Performance and convenience directly at the desk		
* Waste collection volume 40 liters		
* Wattage 650 watts		
* Crosscut		
* Convenient swivel castors, 2 of which with lockable brakes		
for secure positioning		
* Can be locked to prevent unathorized use		
* With automatic motor cut-out after 30 min without use		
* Automatic paper feeder upto 300 sheets (80gsm)		
* Visual overload indicator		
* Manual paper feeder, 12-14 sheets of paper (80gsm)		
* Dimensions: (H x W x D): 642 x 432 x 355mm		
NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN		
COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION		
OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE		
WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY		
-x-x-x-x-x-x- NOTHING FOLLOWS -x-x-x-x-x-x-		
	GRAND TOTAL >>>	

Brand and Model :	Warranty:	
Delivery Period :	Price Validity :	
After having carefully read and accepted commit to deliver the same if adjudged to have t		m at prices noted above and hereby?
		Business Name
2024-06-240373		Printed Name/Signature/Date