



Republic of the Philippines  
Government of Ormoc City  
BIDS AND AWARDS COMMITTEE  
Ormoc City

CSWDO

P.R. No.: 241630  
Quotation No.: 244107-2344  
PhilGEPs No.: \_\_\_\_\_

Standard Form Title:

**REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than \_\_\_\_\_

**KATHERYN A. SOLAÑA**  
PROCUREMENT OFFICER

- NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.  
(2) DELIVERY PERIOD WITHIN 20 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.  
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)

Php 211,950.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Wednesday June 05, 2024	Monday June 10, 2024
2 Submission of Canvass	Tuesday June 11, 2024	10:00 AM
3 Opening of Canvass	Tuesday June 11, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Canned Goods, Beef Loaf (150g) (100tins/box)	5 box		
2	Canned Goods, Corned Beef 160g 100s/box	5 box		
3	Canned Goods, Sardines (155g) 100tins/box	5 box		
4	Canned Goods, Tuna (155g) 50 pcs per box Note: Item 1-4 Goods expiry not less than 1 year	10 box		
5	Coffee, instant 3 N 1 30sachet/polybag	25 polybag		
6	Milk, 33g 160sachet/box	5 box		
7	Milk, Cereal 30grms 240 pcs per box	5 box		
8	Chocolate Drink, Tonic powder 22grms 532 pcs per box	5 box		
9	Tablea powder 3 in 1 sachet 15 grams	50 doz		
10	Noodle, Instant Noodle 55g (72pk/box)	8 box		
11	Noodles, Instant Pancit Canton 72s/box 60 grams Note: Item # 5-11 Goods Expiry not less than 6 months	8 box		
12	Biscuit, w/ filling 30packs/box	4 box		
13	Biscuit, w/o filling 30 packs/box Note: Item # 12-13 Goods Expiry not less than 3 months	4 box		
<b>GRAND TOTAL &gt;&gt;&gt;</b>				

Brand and Model : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date