



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CSWDO

P.R. No.: 241513
Quotation No.: 243961-2271
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____.

KATHERYN A. SOLAÑA
PROCUREMENT OFFICER

- NOTE:** (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 60 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

- OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE APPROVED BUDGET CEILING FOR THIS PROCUREMENT IS (amount indicated below)
Php 192,000.00

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	Wednesday May 22, 2024	Monday May 27, 2024
2	Submission of Canvass	Tuesday May 28, 2024	10:00 AM
3	Opening of Canvass	Tuesday May 28, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Rental, Venue w/ meals & snacks (lot)	1 lot		
	GOOD FOR 300 PARTICIPNATS			
	AM SNACKS:			
	CLUBHOUSE;JUICE IN JUG DISPENSER			
	LUNCH:			
	BEEF STEAK, FRIED CHICKEN, BAM-I, MACARONI SALAD, RICE,			
	SOFTDRINKS IN BOTTLE(GLASS)			
	PM SNACKS:			
	EMPANADA ; JUICE IN JUG DISPENSER			
	W/ FREE FLOWING COFFEE			
	W/ AMENITIES W/ PROJECTOR & SOUNDS			
	W/ FULLY AIRCONDITION ROOM			
	FOR BUFFET CATERING: Only washable/re-usable plates, cups,			
	glasses serving trays are allowed to be used. Drinks must be			
	in water dispensers, jug dispensers, or pitchers for serving			
	drinks (plastic bottles, tetra packs, plastic packed			
	or canned drinks and styrocups are prohibited)			
	FOR PACKED MEALS: packaging should be in biodegradable			
	material such as paper boxes (carton). Plastic utensils to			
	be used are strictly prohibited). Drinks must be in water			
	dispensers, or pitchers for serving drinks(plastic			
	bottles, tetra packs, plastic packed or canned drinks and			
	styrocups are prohibited)			
GRAND TOTAL >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date

2024-05-241513

