



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

SP

P.R. No.: 241607
Quotation No.: 243947-2264
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____.

KATHERYNA SOLAÑA
PROCUREMENT OFFICER

- NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

- OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYOR'S PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE APPROVED BUDGET CEILING FOR THIS PROCUREMENT IS (amount indicated below)

Php 88,500.00

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	Wednesday May 22, 2024	Monday May 27, 2024
2	Submission of Canvass	Tuesday May 28, 2024	10:00 AM
3	Opening of Canvass	Tuesday May 28, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Punch & Binding Machine (Heavy Duty)	1 unit		
	Binding Machine 24 Holes			
	450 Sheets Binding Capacity			
	25 Sheets Punching Capacity			
	U handle design			
2	Cabinet	1 unit		
	Slide Glass Door Cabinet			
	Steel Cabinet w/ Steel adjustable Shelves			
	Glass Slide Door with Lock			
	Size: 900mm x 400mm x 1850mm			
	Color: Light Gray			
3	Chair	4 unit		
	Leatherette Type Material w/ Tilt Mechanism			
	with Arm rest, Chrome Star Base, Color: Black			
	Size: 630mm x 620mm x 1020-1120mm			
4	Chair	4 unit		
	Leatherette type Material w/ Tilt Mechanism			
	with Arm rest, Chrome Star Base, color Black			
	Size: 560mm x 600 x 930-1030			
5	Cabinet	1 unit		
	3 Doors Cabinet, Color: Oak			
	Melamine Laminated Material			
	Size: 1210 x 400 x 840mm			
	PLEASE SEE ATTACHED PICTURES			
GRAND TOTAL >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

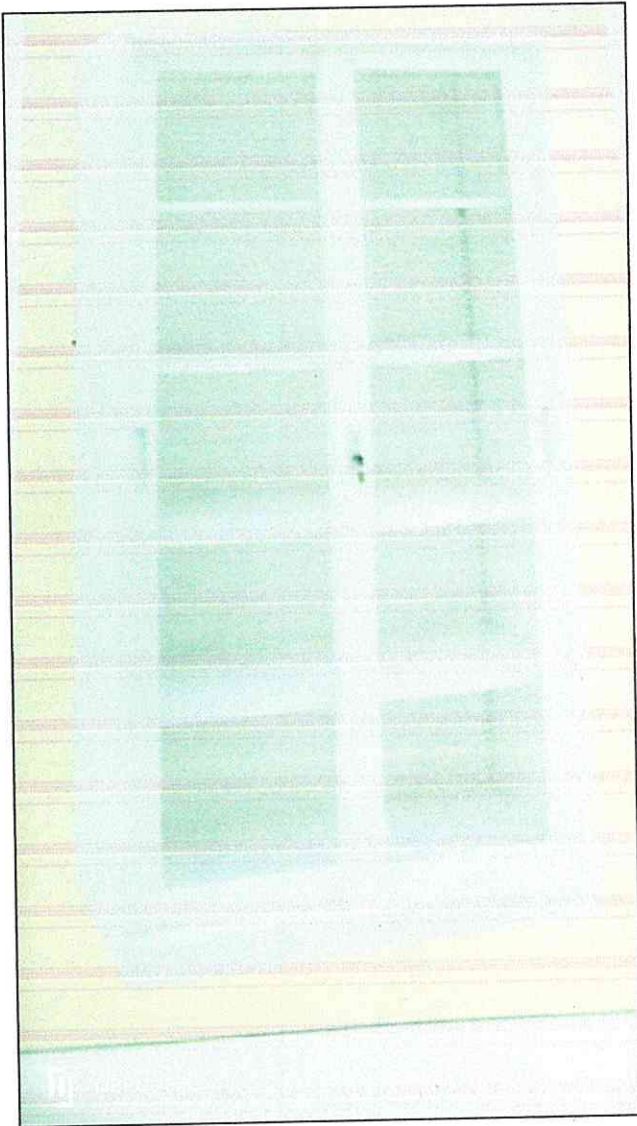
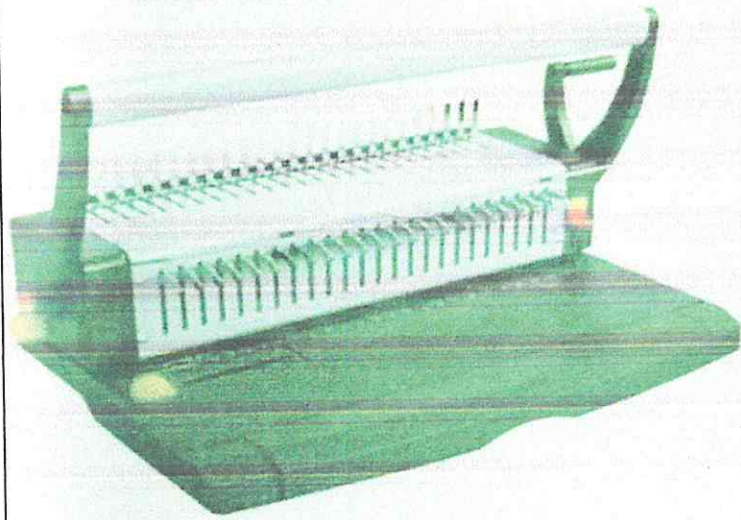
Printed Name/Signature/Date

2024-05-241607



Picture

ITEM # 1



ITEM # 2



ITEM # 3



ITEM # 4

ITEM # 5

