



Republic of the Philippines  
Government of Ormoc City  
BIDS AND AWARDS COMMITTEE  
Ormoc City

CHD

P.R. No.: 241374  
Quotation No.: 243851-2216  
PhilGEPs No.: \_\_\_\_\_

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than \_\_\_\_\_.

**KATHERYN A. SOLAÑA**  
PROCUREMENT OFFICER

- NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.  
(2) DELIVERY PERIOD WITHIN 120 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.  
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYOR'S PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)  
Php 140,400.00

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	Friday May 17, 2024	Wednesday May 22, 2024
2	Submission of Canvass	Thursday May 23, 2024	10:00 AM
3	Opening of Canvass	Thursday May 23, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Meals & Snack w/ venue	100 pax		
	A.M. Snacks			
	*Cheese Burger and Pineapple Juice			
	Lunch			
	*Beef Steak Chinese Style, Steamed Fish w/ Lapu-Lapu w/ Crab meat, Special Chopsuey, Buko Pandan, Rice & Softdrinks in a in a glass bottle			
	P.M. Snacks			
	*Club Sandwich & Orange Juice			
	LSBBSP ORIENTATION			
	Includes:			
	Aircon Venue, Tables & Chairs, Sound System			
	WiFi, Free Flowing Coffee, LCD Screen & Whiteboard			
2	Snacks (pax)	220 pax		
	*Choices of:			
	(Siopao, Kakanin, Muffins, Cupcakes, Sandwiches, Hamburger, , Banana Cake)			
	*Juice / Ice Tea			
3	Meals (pax)	200 pax		
	*Rice,			
	*Softdrinks			
	*1 Main Course Choices of:			
				Sub-Total >>>

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name \_\_\_\_\_

Printed Name/Signature/Date \_\_\_\_\_

2024-05-241374



