



Republic of the Philippines  
Government of Ormoc City  
**BIDS AND AWARDS COMMITTEE**  
Ormoc City

CMO

P.R. No.: 241345  
Quotation No.: 243785-2183  
PhilGEPs No.: \_\_\_\_\_

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than \_\_\_\_\_

  
**KATHERYN A. SOLAÑA**  
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.  
(2) DELIVERY PERIOD WITHIN 15 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.  
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYOR'S PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)  
Php 999,900.00

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	Monday April 22, 2024	Thursday April 25, 2024
2	Submission of Canvass	Friday April 26, 2024	10:00 AM
3	Opening of Canvass	Friday April 26, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Supply and Delivery of LGU Plaques	1 lot		
	Small 8"- 200 pieces			
	Clear Acrylic with Print			
	Size: 4.86" x 8"			
	Thickness : 3mm			
	W/ Blue Acrylic			
	Without Print			
	Size: 6.74"x7.23"			
	Thickness : 3mm			
	Double Base Acrylic			
	Medium 10"- 200 Pieces			
	Clear Acrylic			
	W/ Print			
	Size: 6.08" x 10"			
	Thickness : 3mm			
	W/ Blue Acrylic			
	Without Print			
	Size: 9.04" x 8.44"			
	Thickness : 3mm			
	Double Base Acrylic			
Sub-Total >>>				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date

2024-04-241345





ITEM CODE	DESCRIPTION	QTY	
PLQ- 0056-1	PLAQUE 8"	100	
	<p><b>Specs:</b>            CLEAR ACRYLIC            WITH PRINT            SIZE: 4.86" X 8"            THICKNESS:3mm            W/ BLUE ACRYLIC            WITHOUT PRINT            SIZE: 6.74" X 7.23"            THICKNESS:3mm            DOUBLE BASE ACRYLIC</p>		
PLQ- 0056-2	PLAQUE 10"	100	
	<p><b>Specs:</b>            CLEAR ACRYLIC            WITH PRINT            SIZE: 6.08" X 10"            THICKNESS:3mm            W/ BLUE ACRYLIC            WITHOUT PRINT            SIZE: 9.04" X 8.44"            THICKNESS:3mm            DOUBLE BASE ACRYLIC</p>		
PLQ- 0056-3	PLAQUE 12"	100	
	<p><b>Specs:</b>            CLEAR ACRYLIC            WITH PRINT            SIZE: 7.29" x 12"            THICKNESS:3mm            W/ BLUE ACRYLIC            WITHOUT PRINT            SIZE: 10.12" x 10.85"            THICKNESS:3mm            DOUBLE BASE ACRYLIC</p>		

