



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CSWDO

P.R. No.: 241145
Quotation No.: 243667-2124
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____.


KATHERYN A. SOLANA
PROCUREMENT OFFICER

- NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION. (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)
Php 332,000.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Friday April 05, 2024	Wednesday April 10, 2024
2 Submission of Canvass	Thursday April 11, 2024	10:00 AM
3 Opening of Canvass	Thursday April 11, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Computer (set)	5 set		
	Brand New			
	Standard Specs:			
	PROCESSOR: BASE FREQUENCY - 3.6 HZ; 4 CORES, 6 MB CACHE,			
	TOTAL THREADS: 8			
	MOTHER BOARD: DUAL CHANNEL			
	1 TB HDD			
	CASE W/ POWER SUPPLY			
	650 VA UPS			
	KEYBOARD AND MOUSE			
	MOUSE PAD			
	19.5 LED MONITOR			
	W/ FREE HEAD SET			
	LICENSE OS & OFFICE			
2	Printer, 3-in-1 (Multi-function)	5 unit		
	BRAND NEW PRINTER			
	Specification:			
	PRINTER TYPE: PRINT, SCAN, COPY FAX W/ ADF			
	PRINTING TECHNOLOGY: PRINthead			
	PRINT DIRECTION: 180 X 1, NOZZLES BLACK 59 X 1 PER COLOR			
	(CYAN, MAGENTA, YELLOW)			
	Maximum Resolution: Bi-directional printing			
Sub-Total >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name _____

Printed Name/Signature/Date _____





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#	Item and Description	QTY	UNIT COST	TOTAL
	Input Capacity: Up to 100 sheets of Plain Paper (80g/m)			
	Up to 20 sheets of premium glossy paper			
	Paper size: Legal, Indian- Legal(215x345mm),8.5x13"			
	Letter, A4, 16K(195 X 270mm),B5, A5,B6,A6			
	(100 x 148 mm), 5x7",5x8",4x6 envelopes:#10,DL,C6			
	Maximum Paper Size: 215.9 x 1200 mm			
	Print Margin: 0 mm top, left, right, bottom via custom setting in printer driver			
	Interface			
	USB: USB 2.0			
	Network: Ethernet , Wi-fi, IEEE802,11B/G/N, Wi-fi direct			
	Network Protocol TCP/IPv4, TCP/IPv6			
	Control Panel			
	LCD Screen: 1.44 Color LCD Screen			
	Electrical Specifications			
	Rated Voltage: ACC 220 -240 V			
	Rated Frequency: 50-60 Hz			
	NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY			
GRAND TOTAL >>>				

Brand and Model : _____
Delivery Period : _____

Warranty : _____
Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date

