



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

OTESD

P.R. No.: 241082
Quotation No.: 243529-2055
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

- NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)
Php 199,300.00

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	Monday March 25, 2024	Monday April 01, 2024
2	Submission of Canvass	Tuesday April 02, 2024	10:00 AM
3	Opening of Canvass	Tuesday April 02, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Executive Chair	1 unit		
	•High Back Chair			
	•Mesh Type Material			
	•Adjustable Headrest			
	•With Reclining Mechanism and 360deg swivel			
	•Seat upholstered in fabric filling foam with high density			
	•Tilting Padded Armrest with Footrest			
	•Chrome Star Base			
	•Good Quality			
2	Steel Filing Cabinet	4 unit		
	•3-drawer lateral steel cabinet			
	•Centralized lock			
	•Powder Coated Finish			
	•High Quality			
	•Size: 900 x 450 x 1065mm			
	•Color: Light Gray			
3	Locker	1 unit		
	•15 door steel locker			
	•With keylock			
	•Good quality			
	•Size: 900x400x1850mm			
	•Color: Light Gray			
Sub-Total >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date



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#	Item and Description	QTY	UNIT COST	TOTAL
4	Table, Folding	5 unit		
	•HDPE Material			
	•Heavy duty			
	•Steel Frame and Legs			
	•Multi-purpose table			
	•Size: 1829 x 762 x 743mm			
	•Color: White/Gray			
5	Rack, steel	10 unit		
	•5-Layer shelves			
	•Adjustable metal shelves			
	•Good quality			
	•Powder coated paint			
	•Slotted frame			
	•Color: Dark/Light Gray			
	•Size: 120x46x183cm			
	Note: See attached photos for reference on each items			
	-x-x-x-x-x-x- NOTHING FOLLOWS -x-x-x-x-x-x-			
GRAND TOTAL >>>				

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