



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CMO

P.R. No.: 240712
Quotation No.: 243365-1973
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DT/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)
Php 433,800.00

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	Tuesday March 05, 2024	Friday March 08, 2024
2	Submission of Canvass	Monday March 11, 2024	10:00 AM
3	Opening of Canvass	Monday March 11, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Risograph Machine	1 unit		
	Configuration : Desktop			
	Print Speed : 80-130 sheets per minute			
	Duty Cycle : 300,000 Prints per month			
	Resolution : Scanning:600 x 600 dpi			
	Master Making: 300x300 dpi, 300x400 dpi, (Fine mode)			
	Original Type: Sheet, Book			
	Original Size: Exposure glass cover: 297 x 432 mm			
	ARDF:297 x 432 mm			
	Image Position: Vertical: +/-10mm			
	Horizontal: +/-10mm			
	Reproduction ratio:141%, 122%, 115%, 100%, 93%, 87%, 82%, 71%			
	Enhanced Features: Combine, Shift/Erase/Marging			
	Adjustment (Margin adjustment, Erase Border), Colour printing (By replacing colour drum)			
	Image mode: Letter, Photo, Letter/photo auto separation, Pencil, Tint			
	Printing Area: B4 Drum: 250 x 355 mm			
	Dimensions (W x D x H): Set-up (platen): 1,244 x 681 x 670mm			
	Set-up (ARDF): 1,244 x 681 x 745mm			
	Weight: 69kg			
	Power Source: 220-240 V, 50/60 Hz			
	PAPER HANDLING			
	Paper Feed Table Capacity: 1,000 sheets			
	Paper Delivery table capacity: 1,000 sheets			
	Paper weight: 47.1 - 209.3 g/m ²			
	ECOLOGY:			
	Power Consumption: Maximum: 170W			
	TEC (Typical Electricity Consumption): 1.47 kWh			
	OPTIONS:			
	Platen cover, ARDF, Tape dispenser, Network Controller			
	CONSUMABLES			
	Master: b4: 260 masters/roll			
	Ink, Black Ink: 500ml/cartridge			
	Clour ink: 600 ml/cartridge			
2	Master Roll	2 roll		
	Compatible to Risograph			



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CMO

P.R. No.: 240712
Quotation No.: 243365-1973
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____.

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)

Php 433,800.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Tuesday March 05, 2024	Friday March 08, 2024
2 Submission of Canvass	Monday March 11, 2024	10:00 AM
3 Opening of Canvass	Monday March 11, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
3	Ink, Risograph	30 crtg		
	Compatible to Risograph			
	NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY			
GRAND TOTAL >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date

2024-03-240712