



Republic of the Philippines  
**Government of Ormoc City**  
**BIDS AND AWARDS COMMITTEE**  
Ormoc City

CAO

P.R. No.: 240725

Quotation No.: 243303-1942

PhilGEPs No.: \_\_\_\_\_

Standard Form Title:

**REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than \_\_\_\_\_

**LOUELLE MAE B. ARANETA**

PROCUREMENT OFFICER

**NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.**

**(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.**

**(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE**

**(4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION**

**(6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE APPROVED BUDGET CEILING FOR THIS**

PROCUREMENT IS (amount indicated below)

Php 399,600.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Monday February 26, 2024	Thursday February 29, 2024
2 Submission of Canvass	Friday March 01, 2024	10:00 AM
3 Opening of Canvass	Friday March 01, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Airconditioner	3 unit		
	4 HP (3TR) INVERTER FLOOR MOUNTED AIRCON			
	SUPPLY: 220-230V/ SINGLE PHASE/ 60Hz			
	INCLUSION:			
	INSTALLATION COST, TESTING AND COMMISSIONING			
	ONE YEAR WARRANTY FOR PARTS AND SERVICE.			
	-x-x-x-x-x-x- NOTHING FOLLOWS -x-x-x-x-x-x-			
GRAND TOTAL >>>				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

\_\_\_\_\_ Business Name

2024-02-240725 Printed Name/Signature/Date