Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CASD
P.R. No.: **240824**
Quotation No.: 24325-1938
PhilGEPs No.:

Standard Form Title:

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____ _____.

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

NOTE: **(1)** ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN. (2) DELIVERY PERIOD WITHIN 35 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason. **(3)** WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE END-USER. **(4)** PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION **(6)** BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. **(7)** THE ***APPROVED BUDGET CEILING*** FOR THIS PROCUREMENT IS (amount indicated below)

Php ***78,000.00***

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	***Monday February 26, 2024***	***Thursday February 29, 2024***
2	Submission of Canvass	***Friday March 01, 2024***	***10:00 AM***
3	Opening of Canvass	***Friday March 01, 2024***	***2:00 PM***

#	Item and Description	QTY	UNIT COST	TOTAL
1	*Steel Cabinet (Vertical 4 drawers)*	*5 pc*		
	SPECIFICATIONS:			
	Four (4) Drawer Steel Lateral Filing Cabinet			
	With Interlock System Drawers			
	With Built-in Lock			
	Heavy Duty			
	Materials: Steel Metal			
	Color: Powder CoatedLight Gray or Beige			
	Dimensions:Length: 900 mm, Width:450 mm, Heigh:1,380 mm			
	Pls contact the City Agriculture Dept. for details.			
	-x-x-x-x-x-x-x- NOTHING FOLLOWS -x-x-x-x-x-x-x-			
			GRAND TOTAL >>>	

*

Brand and Model : _____ *Warranty :* _____
Delivery Period : _____ *Price Validity :* _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

_____
Business Name

_____
Printed Name/Signature/Date