



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

DRRPMOOE

P.R. No.: 240334

Quotation No.: 243289-1935

PhilGEPs No.: _____

Standard Form Title:

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____.

LOUCELLE MAE B. ARANETA

PROCUREMENT OFFICER

- NOTE:** (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 10 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORS PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)

Php 534,000.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Monday February 26, 2024	Thursday February 29, 2024
2 Submission of Canvass	Friday March 01, 2024	10:00 AM
3 Opening of Canvass	Friday March 01, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Meals & Snacks (lot)	1 lot		
	- 400 pax of Meals (Pls see attached breakdown of participants)			
	1 1/2 cup of rice			
	Main Menu: with Side Dish			
	Choice of: Pork, Chicken, Beef or Fish/ Seafoods			
	Choice of: Noodles, Pasta or Vegetables			
	Dessert: Choice of Fruits or sweets			
	Drinks: Choice of Soda/Juice Water/ Energy drink			
	SNACKS			
	- 4,140 pax of AM Snacks			
	- Choice of Sandwiches: Club house, burger fillet & Fish, Meat Buns			
	Tuna Han & Egg, Tuna Sandwich, Chicken Sandwich, Noodles or			
	Pasta w/ Bread, Bihon, Palabok, Sotanghon Guisado, Spaghetti			
	Drinks: Choice of Soda/Juice Water/ Energy drink			
	FOR BUFFET CATERING: Only washable/re-usable plates,			
	cups, glasses serving trays are allowed to be used. Drinks			
	must be in water dispensers, jug dispensers, or pitchers			
	for serving drinks (plastic bottles, tetra packs, plastic			
	packed or canned drinks and styrocups are prohibited)			
	FOR PACKED MEALS:packaging should be in biodegradable			
	material such as paper boxes (carton). Plastic utensils to be used			
	are stricly prohibited). Drinks must be in water dispensers,			
	jug dispensers, or pitchers for serving drinks (plastic bottles,			
	tetra packs, plastic packed or canned drinks and styrocups			
	are prohibited)			
GRAND TOTAL >>>				

Brand and Model : _____
Delivery Period : _____

Warranty : _____
Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date