



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CASD

P.R. No.: 240760
Quotation No.: 243281-1931
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____.

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

- NOTE:** (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 35 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYOR'S PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)
Php 59,000.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Tuesday February 20, 2024	Friday February 23, 2024
2 Submission of Canvass	Monday February 26, 2024	10:00 AM
3 Opening of Canvass	Monday February 26, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	PRINTER (lot)	2 lot		
	SPECIFICATIONS:			
	Printer Type : Print, Scan, Copy, Fax w/ ADF			
	Noodle Configuration: 400x1 Nozzles (Black), 128X1 Nozzles per co			
	Maximum Resolution: 4800 X 1200 DPI			
	Print Speed: Up to 37.0 PPM/23.0 PPM			
	Copy Speed: Simplex: Up to 12.0 IPM / 6.0 IPM			
	Maximum Copy Resolution: 600 x 600 DPI			
	Optical Resolution: 1200 x 2400 DPI			
	Fax Resolution: Up to 200 x 200 DPI			
	Number of Paper Trays: 2(Front 1, Rear 1)			
	LCD Screen: 2.4" Colour LCD Touch Screen (2 units)			
2	Printer	2 unit		
	SPECIFICATIONS:			
	Printer			
	Print Type: Print, Scan, Copy			
	Print Method: On-demand Ink Jet			
	Minimum Ink Droplet Volume: 3 pl			
	Print Direction: Di-directional Printing			
	Nozzle Configuration: 5670x1440 dpi			
	Print Speed: Draft up to 33ppmm/15 ppm			
	Black/Colour: up to 10 ipm/5.0 ipm			
Sub-Total >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date

