



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

PERMITS

P.R. No.: 240626
Quotation No.: 243243-1912
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 15 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORS PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)

Php 246,700.00

	Activities	Schedule	
		FROM	TO
1	Issuance of Canvass	Tuesday February 20, 2024	Friday February 23, 2024
2	Submission of Canvass	Monday February 26, 2024	10:00 AM
3	Opening of Canvass	Monday February 26, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Work Station	1 set		
	- 4 Seater Workstation			
	- L-Shaped Type Straight Cubicle			
	- Melamine Laminated Panel and Table Top			
	- With Glass Panel			
	- With Grommet Hole			
	- Aluminum Trimming			
	- Size per cubicle: 120x120/140x60/45			
	- Color: Blue			
	- With Mobile Pedestal			
	Melamine Laminated Material			
	Has 3 drawers and centralized lock			
	Size: 40x41x62cm			
	Color: Oak-White			
2	Work Station	1 set		
	- 2 Seater Workstation			
	- L-Shaped Cubicle Side by Side			
	- Melamine Laminated Panel and Table Top			
	- With Glass Panel			
	- With Grommet Hole			
	- Aluminum Trimming			
	- Size per cubicle: 120x120/140x60/45			
	- Color: Blue			
	- With Mobile Pedestal			
	Melamine Laminated Material			
	Has 3 drawers and centralized lock			
	Size: 40x41x62cm			
	Color: Oak-White			
3	Cabinet, filing lateral (3) drawers, beige plain finish, gauge 20	1 unit		
	- 3 Drawer Lateral Steel Cabinet			
	- Centralized Lock			
	- Powder Coated Finish			
	- High Quality			
	- Size: 900 x 450 x 1065mm			
	- Color: Light Gray			



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4	Cabinet, filing lateral 2-drawers	1 unit		
	- 2-drawer Lateral Steel Cabinet			
	- Centralized Lock			
	- Powder Coated Finish			
	- High Quality			
	- Size: 900 x 450 x 1065mm			
	- Color: Light Gray			
5	Water Dispenser, Hot and Cold	3 unit		
	- Free Standing Water Dispenser			
	- Bottom Loading			
	- Hot, normal and cold			
	- Compressor Type Cooling			
	- Hot Water Safety Lock			
	(with free 3 water container for the dispenser)			
GRAND TOTAL >>>				

*
Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date