



Republic of the Philippines  
Government of Ormoc City  
BIDS AND AWARDS COMMITTEE  
Ormoc City

TOURISM

P.R. No.: 240339  
Quotation No.: 242985-1783  
PhilGEPs No.: \_\_\_\_\_

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than \_\_\_\_\_

**LOUCELLE MAE B. ARANETA**  
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.  
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.  
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)  
Php 100,675.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Monday February 19, 2024	Thursday February 22, 2024
2 Submission of Canvass	Friday February 23, 2024	10:00 AM
3 Opening of Canvass	Friday February 23, 2024	2:00 PM

#	Piston	QTY	UNIT COST	TOTAL
1	Alcohol, Rubbing 70% isopropyl (gal)	5 gal		
2	Trash Bag (roll) - large	100 roll		
3	Air Freshener, 320ml (262g), Aerosol Can, Floral Perfection Scent	30 can		
4	Hand Soap liquid (gal)	10 gal		
5	Soap Detergent, Powder 75g	200 pck		
6	Grass Cutter - heavy duty	5 unit		
7	Dust Pan, Galvanized	3 pc		
8	Mop, Floor - Steel Handle	5 set		
9	Rubber Mat	6 pc		
10	Dishwashing, Paste 200g	100 can		
11	Dust Pan, Plastic, big	5 pc		
12	Floor Wax, 1 kg.	3 can		
13	Toilet Paper, 2 ply	360 roll		
14	Tissue - 2 PLY, FACIAL TISSUE (BIG)	100 pck		
15	Tissue - 2 PLY, FACIAL TISSUE (SMALL)	100 pck		
16	Air & Toilet Freshener 90g	30 pc.		
17	Broom, Soft	7 pc		
18	Broom, Stick	7 pc		
19	Alcohol, Rubbing 250ml. 70% Ethyl	200 bot.		
<b>GRAND TOTAL &gt;&gt;&gt;</b>				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date