



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CMO

P.R. No.: 240630
Quotation No.: 243127-1854
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

- NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 15 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)
Php 65,450.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Tuesday February 13, 2024	Friday February 16, 2024
2 Submission of Canvass	Monday February 19, 2024	10:00 AM
3 Opening of Canvass	Monday February 19, 2024	2:00 PM

#	Piston	QTY	UNIT COST	TOTAL
1	Hotel Accommodation	1 lot		
	FEB. 26, 2024 CHECK-IN			
	MARCH 3, 2024 CHECK-OUT			
	6 OVERNIGHTS; Php 1,400 PER ROOM			
	1 SUPERIOR ROOM WITH MATRIMONIAL BED (2 PAX)			
	3 SUPERIOR ROOM WITH 2 SINGLE BED (2 PAX PER ROOM)			
2	Meals (pax)	91 pax		
	FEBRUARY 26, 2024 TO MARCH 3, 2024			
	BREAKFAST AND DINNER ONLY			
	NOTE: EVERY SERVED IS 7 PAX			
	29-Feb-24			
	7 PAX OF LUNCH			
	FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited)			
	FOR PACKED MEALS:packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used are strictly prohibited). Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited)			
GRAND TOTAL >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date