



Republic of the Philippines  
Government of Ormoc City  
BIDS AND AWARDS COMMITTEE  
Ormoc City

GSD

P.R. No.: 240457  
Quotation No.: 243087-1834  
PhilGEPs No.: \_\_\_\_\_

Standard Form Title:

**REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than \_\_\_\_\_.

**LOUCELLE MAE B. ARANETA**  
PROCUREMENT OFFICER

**NOTE:** (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.  
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.  
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYOR'S PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)  
Php 181,500.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Wednesday February 07, 2024	Monday February 12, 2024
2 Submission of Canvass	Tuesday February 13, 2024	10:00 AM
3 Opening of Canvass	Tuesday February 13, 2024	2:00 PM

#	Piston	QTY	UNIT COST	TOTAL
1	Laptop	1 unit		
	Specifications			
	Processor: Max Turbo Frequency: 4.7 Ghz;			
	#of CPU Cores: 14;			
	Cache: 24 MB; Total Threads: 20			
	Memory: 16GB; Storage: 1TB PCIe			
	Display: 15.6" display with IPS (In-Plane Switching) technology, QHD 2560 x 1440			
	Graphics: 8GB; 90 Wh 4-cell battery with License OS & Office			
2	Computer (set)	1 set		
	Specifications:			
	Processor: Base Frequency: 3.3Ghz;			
	#of CPU Cores:4;			
	Cache: 12MB;			
	Total Threads: 8			
	MOTHERBOARD: Dual Channel, 2 DIMMs			
	RAM: 8GB			
	Hard Disk: 1TB HDD			
	Case w/ PSU with USB keyboard + Mouse; 650VA UPS			
	Monitor: 19.5 WLED			
	Software: License OS, 64 bit ENG INTL			
	License Office for Home and Student 2021			
	NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY			
<b>GRAND TOTAL &gt;&gt;&gt;</b>				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name