



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

BAO

P.R. No.: 240653
Quotation No.: 243069-1825
PhilGEPs No.: _____

Standard Form Title:

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____.

LOUCELLE M. B. ARANETA
PROCUREMENT OFFICER

- NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 25 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

- OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)
Php 200,500.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Monday February 19, 2024	Thursday February 22, 2024
2 Submission of Canvass	Friday February 23, 2024	10:00 AM
3 Opening of Canvass	Friday February 23, 2024	2:00 PM

#	Piston	QTY	UNIT COST	TOTAL
1	Office Chair	10 unit		
	Mesh type Material			
	Medium Back Rest			
	With Tilt Mechanism			
	With Armrest			
	Steel Chrome Base			
	Color: Black			
2	Table, Office	6 unit		
	Melamine Laminated Material			
	Steel Frame and Drawer			
	With 3 side drawer and 1 center drawer			
	Size: 120 x 70 x 75mm			
	Color: Light Gray			
3	Table, Office	1 unit		
	Melamine Laminated Top			
	Steel Frame			
	No drawer			
	With grommet hole			
	Size: 120 x 60 x 75mm			
	Color: Oak White			
4	Pedestal, 3 drawers Mobile	2 unit		
	Steel Material			
Sub-Total >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date

