



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

OBO

P.R. No.: 240192
Quotation No.: 243085-1833
PhilGEPs No.: _____

Standard Form Title:

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

- NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 60 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION. (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)

Php 634,000.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Wednesday February 07, 2024	Monday February 12, 2024
2 Submission of Canvass	Tuesday February 13, 2024	10:00 AM
3 Opening of Canvass	Tuesday February 13, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Laptop	2 unit		
	-PROCESSOR: Max Turbo Freq: 4.7 GHz;			
	# of CPU Cores: 14; Cache: 24 MB			
	-THREADS: 20			
	-RAM: 16GB			
	-HARD DISK: 1TB SSD			
	-DISPLAY: 15.6" IPS TECHNOLOGY			
	-QHD 2560 x 1440, 300 NITS			
	-GRAPHICS: 8GB			
	-90WH 4 CELL BATTERY			
	-W/ LICENSE OS & OFFICE			
2	SCANNER (Document)	1 unit		
	-SCANNER TYPE: ADF (Automatic Document Feeder)			
	-Scanning Speed: (A4 Landscape), ADF			
	Simplex: 75 ppm (200/300 dpi) Monochrome			
	Flatbeds (0.6 seconds (200/300 dpi)			
	-(A4 Portrait), ADF Simplex 58 ppm (200/300 dpi)			
	Monochrome: Flatbed: 0.9 seconds (200/300 dpi)			
	-Image Sensor Type: Color CCD x2 (Front x1, Flatbed x 1)			
	-Light Source: White LED Array x 4 (Front x2, Flatbed x2)			
	-Optical Resolution: 600 dpi			
	-Output Resolution: 50 to 600 dpi/ 1,200 dpi			
Sub-Total >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date



