



Republic of the Philippines  
Government of Ormoc City  
**BIDS AND AWARDS COMMITTEE**  
Ormoc City

CSWDO

P.R. No.: 240437  
Quotation No.: 243009-1795  
PhilGEPs No.: \_\_\_\_\_

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than \_\_\_\_\_

**LOUCELLE MAE B. ARANETA**  
PROCUREMENT OFFICER

**NOTE:** (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.  
(2) DELIVERY PERIOD WITHIN 200 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.  
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)

Php 500,000.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Wednesday February 07, 2024	Monday February 12, 2024
2 Submission of Canvass	Tuesday February 13, 2024	10:00 AM
3 Opening of Canvass	Tuesday February 13, 2024	2:00 PM

#	Piston	QTY	UNIT COST	TOTAL
1	Snacks (pax)	1000 pax		
	CHOICE OF:			
	-Sandwiches (fish, chicken, ham & egg) Clubhouse			
	-Bread (Ensaymada, Cinnamon, Cake Slices)			
	DRINKS: Choice of Juice/ Water/Softdrinks			
2	Meals (pax)	1000 pax		
	MENU:			
	-Beef Steak, Fried Chicken, Fried Vegetables Lumpia, Rice, Brownies, Softdrinks in bottle (glass)			
3	Snacks (pax)	400 pax		
	CHOICE OF:			
	-Sandwiches (Fish, Chicken, Ham and Egg) Clubhouse			
	-Bread (Ensaymada, Cinnamon, Cake Slices)			
	DRINKS: Choice of Juice/Water/Softdrinks			
4	Meals (pax)	200 pax		
	CHOICE OF:			
	- 1 1/2 Cup of Rice			
	MAIN MENU: With Side Dish			
	Choice of Pork, Chicken, Beef & Fish/Seafood			
	-Choice of Noodles, Pasta, Vegetables			
	DESSERT: Choice of Fruits, Salad or Sweets			
	DRINKS: Choice of /Juice/Water			
Sub-Total >>>				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date

