



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CYDO

P.R. No.: 240267
Quotation No.: 243013-1797
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYOR'S PERMIT, DT/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION. (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE APPROVED BUDGET CEILING FOR THIS PROCUREMENT IS (amount indicated below)

Php 148,500.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Wednesday February 07, 2024	Monday February 12, 2024
2 Submission of Canvass	Tuesday February 13, 2024	10:00 AM
3 Opening of Canvass	Tuesday February 13, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Computer (set)	1 set		
	PROCESSOR: Base Frequency :3.3GHz ; # of CPU Cores : 4;			
	Cache: 12MB Total of Threads : 8			
	MOTHERBOARD : Dual Channel , 5 DIMMS			
	RAM : 8GB			
	HARD DISK : 1TB HDD			
	CASE W/ PSU			
	W/ USB KEYBOARD + MOUSE			
	650VA UPS			
	MONITOR 21.5 WLED			
	W/ LICENSE OS AND OFFICE			
	KEYBOARD AND MOUSE			
	MOUSEPAD			
2	Laptop	1 unit		
	PROCESSOR : Max Turbo Frequency: 4.40 GHz, Cores: 10			
	Threads: 12, Cache: 12 MB			
	Graphics: UHD Graphics			
	Display: 15.6" Full-HD			
	Memory: 8GB			
	Storage: 512GB M.2 PCIe NVMe SSD			
	License OS and Office			
	w/ carrying bag			
Sub-Total >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date





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#	Item and Description	QTY	UNIT COST	TOTAL
3	Printer	2 unit		
	Functions: Print, Scan, Copy			
	Memory: 128MB			
	Display: 1 Line CD			
	Wired/Wireless Network: Wireless LAN			
	Print Speed (Laser Comparable) : Up to 17ipm (mono) and 9.51 ipm (colour)			
	Print Speed (Fast Mode) : Up to 30ppm (mono) and 12ppm colour			
	First Print Out Time (FPOT) : Up to 6 sec (mono) and 9.5 and (colour)			
	Print Resolution : Up to 1200 x 6000 dpi			
	Borderless Printing : Yes			
	Maximum Copy Size : A4			
	Copy Speed (Laser Comparable) : Up to 11.5ipm (mono) and 4ipm (colour)			
	Copy Resolution (Colour) : Print: Max. 1200x1800 dpi Scan: Max. 1200x1800 dpi			
	Enlargement/Reduction Ratio: 25% - 400% in 1% increments			
	Maximum Scan Size : Up to A4			
	Scan Resolution : Optical : Up to 1200 x 2400 dpi			
4	Printer	2 unit		
	Functions: Print, Scan, Copy			
	Memory : 128MB			
Sub-Total >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date



