



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

HOUSING

P.R. No.: 240471
Quotation No.: 243029-1805
PhilGEPs No.: _____

Standard Form Title:

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

- NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

- OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE APPROVED BUDGET CEILING FOR THIS PROCUREMENT IS (amount indicated below)
Php 101,000.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Wednesday February 07, 2024	Monday February 12, 2024
2 Submission of Canvass	Tuesday February 13, 2024	10:00 AM
3 Opening of Canvass	Tuesday February 13, 2024	2:00 PM

#	Piston	QTY	UNIT COST	TOTAL
1	Table, Office (MELAMINE SCRATCH PROOF) ITEM DIMENSION: L180cm X W49cm X H76cm WELL DESIGNED HANDLES DRAWERS WITH SAFETY LOCK IDEAL FOR SMALL SPACE OFFICE	1 unit		
2	Table, Office (MELAMINE SCRATCH PROOF) 3 DRAWERS WITH SAFETY LOCK 1 PULL-OUT DRAWER WITH SAFETY LOCK WELL DESIGNED HANDLES ITEM DIMENSION: L120cm X W60cm X H76cm	1 unit		
3	Table, Office SYSTEM UNIT BIN WITH HEAT VENTILATION 3 DRAWERS WITH SAFETY LOCK KEYBOARD TRAY ELEVATED TABLE TOP GROMNET TABLE W/ GLASS	1 unit		
4	Chair, Steel gang 5 seater (unit) STEEL ARM AND LEG FRAME WITH CHROME PLATED FINISH POWER COATED, TOP QUALITY STEEL BEAM CAN CARRY 150kg WEIGHT, PER SEAT PERFORATED SEAT AND BACK ITEM DIMENSION: L230cm X W68cm X H77cm COLOR: GRAY	1 unit		
5	Chair, office 360 SWIVEL CHROME PLATED STAR-BASE PU LEATHER PADDED ARMREST ITEM DIMENSION: L 156cm X W 56cm X H114cm COLOR: BLACK	1 pc		
6	Cabinet, lateral (4) drawers ITEM DIMENSION: L 90cm X W 45cm X H133CM LATERAL FILLING STEEL CABINET 4 DRAWER	1 unit		



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

HOUSING

P.R. No.: 240471
Quotation No.: 243029-1805
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 30 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYOR'S PERMIT, DTI/SEC, AND FOR ABC'S ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE APPROVED BUDGET CEILING FOR THIS PROCUREMENT IS (amount indicated below)
Php 101,000.00

Activities	Schedule	
	FROM	TO
1 Issuance of Canvass	Wednesday February 07, 2024	Monday February 12, 2024
2 Submission of Canvass	Tuesday February 13, 2024	10:00 AM
3 Opening of Canvass	Tuesday February 13, 2024	2:00 PM

#	Piston	QTY	UNIT COST	TOTAL
	SUPERIOR GANG DRAWER LOCKING SYSTEM WITH 2 KEYS			
	FULL EXTENSION DRAWER WITH FULL HANDLE			
	FULL EXTENSION BALL BEARING DRAWER RUNNERS			
	POWDER COATED METAL			
	COLOR : OFF WHITE			
7	Cabinet, filing (4) drawers, steel, plain, gauge 20	4 unit		
	4 DRAWER STEEL CABINET			
	WEIGHT: 42			
	SUPERIOR GANG DRAWER LOCKING SYSTEM WITH 2 KEYS			
	CAN FIT LETTER AND LEGAL SIZE FOLDER			
	FULL EXTENSION BALL BEARING DRAWER RUNNERS			
	ITEM DIMENSION: L 62cm X W 46cm X H134cm			
GRAND TOTAL >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

2024-02-240471

Printed Name/Signature/Date