



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

CSU

P.R. No.: 240288
Quotation No.: 242993-1787
PhilGEPs No.: _____

Standard Form Title: **REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____.

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

- NOTE:** (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 350 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

- OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE **APPROVED BUDGET CEILING** FOR THIS PROCUREMENT IS (amount indicated below)

Php 100,000.00

| Activities | Schedule | |
|-------------------------|-----------------------------|--------------------------|
| | FROM | TO |
| 1 Issuance of Canvass | Wednesday February 07, 2024 | Monday February 12, 2024 |
| 2 Submission of Canvass | Tuesday February 13, 2024 | 10:00 AM |
| 3 Opening of Canvass | Tuesday February 13, 2024 | 2:00 PM |

| # | Piston | QTY | UNIT COST | TOTAL |
|---------------------------------|---|---------|-----------|-------|
| 1 | Meals & Snacks | 200 pax | | |
| | Meals | | | |
| | CHOICE OF: | | | |
| | VIANDS: PORK,BEEF,CHICKEN,SEAFOODS,VEGETABLES,PASTA | | | |
| | DRINKS: SOFTDRINKS,WATER,JUICES | | | |
| | DESSERT: FRUITS,SALADS,CAKES | | | |
| | WITH RICE | | | |
| | Snack AM & PM | | | |
| | CHOICES OF: | | | |
| | SANDWICH,MUFFINS,MEATBREAD,SIOPAO,PASTA,EMPANADA | | | |
| | CHOICES OF: | | | |
| | JUICES,SOFTDRINKS,WATER,COFFE | | | |
| | FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) | | | |
| | FOR PACKED MEALS:packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used are stricly prohibited). Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) | | | |
| GRAND TOTAL >>> | | | | |

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date