



Republic of the Philippines
Government of Ormoc City
BIDS AND AWARDS COMMITTEE
Ormoc City

HRM

P.R. No.: 240271
Quotation No.: 242951-1766
PhilGEPs No.: _____

Standard Form Title:

REQUEST FOR QUOTATION

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than _____

LOUCELLE MAE B. ARANETA
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.
(2) DELIVERY PERIOD WITHIN 334 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION. (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE APPROVED BUDGET CEILING FOR THIS PROCUREMENT IS (amount indicated below)
Php 1,000,000.00

Activities		Schedule	
		FROM	TO
1	Issuance of Canvass	Friday January 26, 2024	Wednesday January 31, 2024
2	Submission of Canvass	Thursday February 01, 2024	10:00 AM
3	Opening of Canvass	Thursday February 01, 2024	2:00 PM

#	Item and Description	QTY	UNIT COST	TOTAL
1	Meals & Snacks (lot)	1 lot		
	MEALS CHOICE OF:			
	RICE, MAIN MENU: WITH SIDE DISH CHOICE OF PORK, BEEF AND FISH			
	CHOICE OF NOODLE: PASTA, LASAGNA, OR VEGETABLES			
	DESSERT: CHOICE OF FRUITS OR SWEETS			
	DRINKS: CHOICE OF SODA/JUICE WATER			
	SNACKS CHOICE OF:			
	SANDWICHES: CLUB HOUSE, BURGER, TUNA, HAM & EGG			
	TUNA SANDWICH, CHICKEN SANDWICH, NOODLES OR PASTA			
	W/ BREAD: PANCIT CANTON, BIHON, PALABOK, SOTANGHON GUIZARD			
	SPAGHETTI, MACARONI, TUNA CASSEROLE, MEAT BUNS, MEAT BREAD			
	DELIGHT (ENSAYMADA, CINNAMON)			
	NOTE: ALL SERVED DRINKS OF CHOICE: WATER/SODA JUICE			
	SOFTDRINKS.			
	FOR BUFFET CATERING:			
	Only washable/re-usable plates, cups, glasses serving trays allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks plastic bottles			
	tetra packs.			
	FOR PACKED MEALS:			
	packaging should be in biodegradable material such as paper			
Sub-Total >>>				

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

Business Name

Printed Name/Signature/Date



