



Republic of the Philippines  
Government of Ormoc City  
BIDS AND AWARDS COMMITTEE  
Ormoc City

CCR

P.R. No.: 232955  
Quotation No.: 242819-1700  
PhilGEPs No.: \_\_\_\_\_

Standard Form Title:

**REQUEST FOR QUOTATION**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by you or your authorized representative not later than \_\_\_\_\_.

**LOUCELLE MAE B. ARANETA**  
PROCUREMENT OFFICER

NOTE: (1) ALL ENTRIES MUST BE TYPEWRITTEN OR LEGIBLY WRITTEN.  
(2) DELIVERY PERIOD WITHIN 90 C.D. UPON RECEIPT OF THE APPROVED FUNDED PURCHASE ORDER (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be for a minimum for non-delivery without valid reason.  
(3) WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS OF SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE

OF ACCEPTANCE BY THE END-USER. (4) PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) DAYS. (5) G-EPS REG NO., MAYORs PERMIT, DTI/SEC, AND FOR ABC's ABOVE 500K - ITR & OMNIBUS SWORN STATEMENT SHALL BE ATTACHED UPON SUBMISSION (6) BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCTS IF APPLICABLE. (7) THE APPROVED BUDGET CEILING FOR THIS PROCUREMENT IS (amount indicated below)  
Php 175,000.00

Activities		Schedule	
		FROM	TO
1	Issuance of Canvass	Thursday January 04, 2024	Tuesday January 09, 2024
2	Submission of Canvass	Wednesday January 10, 2024	10:00 AM
3	Opening of Canvass	Wednesday January 10, 2024	2:00 PM

#	ITEMS AND DESCRIPTION	QTY	UNIT COST	TOTAL
1	Snack - A.M.	350 pax		
	CHOICE OF:			
	SANDWICHES: CLUBHOUSE, BURGER, FILLET & FISH, CHICKEN			
	TUNA HAM & EGG, TUNA SANDWICH, CHICKEN SANDWICH			
	NOODLES OR PASTA W/ BREAD, PANCIT CANTON, BIHON, PALABO			
	SOTANGHON GUIBADO, SPAGHETTI, MACARONI TUNA CASSEROL,			
	MEAT BUNS, MEAT BREAD, BREAD DELIGHT, (ENSAYMADA, CINNA			
	CAKE SLICES OR SIAKOY			
	DRINKS: WATER/ SODA/ JUICE/ SOFTDRINKS/ ENERGY DRINKS			
2	Snack - P.M.	350 pax		
	CHOICE OF:			
	SANDWICHES: CLUBHOUSE, BURGER, FILLET & FISH, CHICKEN			
	TUNA HAM & EGG, TUNA SANDWICH, CHICKEN SANDWICH			
	NOODLES OR PASTA W/ BREAD, PANCIT CANTON, BIHON, PALABO			
	SOTANGHON GUIBADO, SPAGHETTI, MACARONI TUNA CASSEROL,			
	MEAT BUNS, MEAT BREAD, BREAD DELIGHT, (ENSAYMADA, CINNA			
	CAKE SLICES OR SIAKOY			
	DRINKS: WATER/ SODA/ JUICE/ SOFTDRINKS/ ENERGY DRINKS			
3	LUNCH (PAX)	350 pax		
	1 1/2 CUP RICE			
	MAIN MENU WITH SIDE DISH			
	CHOICE OF PORK, CHICKEN, BEEF AND FISH/SEAFOODS			
Sub-Total >>>				

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your Conditions, I/We quote you on the item at prices noted above and hereby commit to deliver the same if adjudged to have the lowest and responsive quotation.

\_\_\_\_\_  
BUSINESS NAME

\_\_\_\_\_  
Printed Name/Signature/Date



