

PURCHASE ORDER

ORMOC CITY



ORM F9-PO

Rev. 1, Effective February, 2023

Reference # : 244699

Supplier **PHILCOPY CORPORATION**
 Address #140-B Real St., District 21, Ormoc City
 Tel. # 255-2956;FAX 561-0321
 T.I.N. 000-169-318-000

Mode of Procurement :
 philormoc@philcopy.net

P.O. # : **240071**
 Date : JAN 22 2024
DIRECT CONTRACTING
 P.R. # : 240048

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **ORMOC PUBLIC MARKET** Delivery Term **15 CALENDAR DAYS**
 Contract Name : **PROCUREMENT OF TONERS FOR THE EXISTING PHOTOCOPIER MACHINE FOR THE ORMOC PUBLIC MARKET**
 Date of Delivery : / / Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded >>></i>		
1	7.	pc	Toner, TK-7120 (FOR EXISTING PHOTOCOPIER MACHINE) NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-	9,375.00	65,625.00
				TOTAL (Cost as Calculated)>>>	65,625.00
				As READ >>>	65,625.00

Sixty Five Thousand Six Hundred Twenty Five Pesos Only

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

CRESTY ALIBIO
PHILCOPY CORPORATION

(Signature over printed name)

(Date)

2/7/24

Very truly yours,

LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Secretary to the Sanggunain

Date:

ADMIN-BAC-OOR-58



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