

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 6
Rev. 2, Jan. 1, 2024


Supplier: PHILCOPY CORPORATION	Reference #: 246458
Address: #140-B Real St., Brgy. West, Ormoc City	P.O. #: 240656
Tel. #: 255-2956; FAX 561-0321	Date: MAY 22 2024
T.I.N.: 000-169-318-000	Mode of Procurement: NEGOTIATED - SVP
	P.R. #: 241333
	philormoc@philcopy.net

Gentlemen :
Please furnish this office the following articles subject to the terms and conditions contained herein:
Place of Delivery : **CITY MAYOR'S OFFICE** Delivery Term **15 CALENDAR DAYS**
Contract Name : **PROCUREMENT OF PHOTOCOPIER MACHINE FOR THE CITY MAYOR'S OFFICE**
Date of Delivery : / / Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
			<i>Balance Forwarded >>></i>		
1	1.	unit	Photocopier Machine Main Function : Copy, Print, Scan, Fax (Optional) Writing Method : Semiconductor Laser CPU : 1.2Ghz Print Speed (A4) Mono/Color) : 24/24 ppm Scanning Speed (A4) 300dpi Simplex : 505/50 ipm Duplex : 16/16ipm Memory : Standard 1.5GB (Max, 3GB) SSD Capacity : SSD 32GB (Optional) / SSD 128GB (Optional) Warm Up Time : 30 seconds or less Paper Capacity : Standards - 600 sheets [1 x 500 sheets (Cassette) + 100 sheets (MPT)] Maximum : 1,600 sheets (Main Unit + 2x500 sheets PF-471 x 1 + MPT) Paper Size: Cassette - Min. A5R - Max. A3 (Legal) MPT - Min. A5R - Max A3 (Legal) Paper Weight: Cassette - 60 - 256 g/m2 Duplex Printing - Paper Size: A5R - A4/Legal; Paper Weight: 60 - 120 g/m2 Output Capacity: Max. 250 sheets + 30 sheets with standard job separator	280,000.00	280,000.00
				SubTotal >>>	280,000.00
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:


PHILCOPY CORPORATION
(Signature over printed name)

(Date) 05/22/2024

Very truly yours,

[Signature]

LUCY TORRES GOMEZ
City Mayor
(Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.: _____ Date: _____
 Certified Correct: _____ Secretary to the Sanggunain

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8
Rev. 2, Jan. 1, 2024

Reference # : 246458

Supplier	PHILCOPY CORPORATION	P.O. # :	240656
Address	#140-B Real St., Brgy. West, Ormoc City	Date :	MAY 22 2024
Tel. #	255-2956; FAX 561-0321	Mode of Procurement :	NEGOTIATED - SVP
T.I.N.	000-169-318-000		P.R. # : 241333
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Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded >>></i>		280,000.00
			Control Panel - 4.3-inch Color Touch LCD Panel Document Processor - Standard (Max. 50 sheets RADF Type) Weight (Main Unit) - Approx. 76kg COPY FUNCTIONS (STANDARDS) Copy Size - Max A3 (Ledger) - Min. A6R Resolution - 600 x 600 dpi First Copy Time (Mono/Color) - 7.6/ 9.8 seconds Zoom Ratio: Manual - 25% - 400% (1% per step) Pre-defined - 5R5E Multiple Copy 1 - 999 PRINT FUNCTIONS (STANDARDS) Resolution : 600x600dpi; 1,200 x 1,200 dpi First Print Out Time (Mono/Color) 7.5/10.2 seconds SCAN FUNCTIONS (STANDARD) Color Selection: Auto Color Resolution : 600dpi, 400dpi, 300dpi, 200dpi, 200x400dpi 200x100dpi FAX FUNCTION (OPTIONAL) Original Size: Max. 3A (Ledger) - Min. A5 (Statement) Transmission Speed: 33.6 kpbs Memory : 12MB w/ extra paper cassette		-
				SubTotal >>>	280,000.00
				As READ >>>	

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[Signature]
PHILCOPY CORPORATION
(Signature over printed name)

(Date) 05/22/2024

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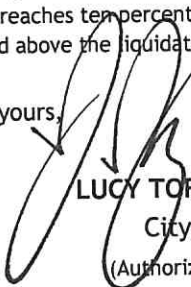
Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
				<i>Balance Forwarded >>></i>	280,000.00
			Drumlife - 200,000 copies with 1 set of Ink (Black, Magenta, Yellow, Cyan) NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY OFFER: KYOCERA ECOSYS M8124cidn with extra paper cassette and 1 set of toner (YMCK) -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		-
Two Hundred Eighty Thousand Pesos Only				TOTAL (Cost as Calculated)>>>	280,000.00
				As READ >>>	280,000.00

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