

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8

Rev. 2, Jan. 1, 2024

Reference # : 246295

Supplier **ORMOC PRINTSHOPPE**
 Address Aviles Street, Brgy. South, Ormoc City
 Tel. # (053) 561-9642/(053) 560-5037/0920-9272819 Mode of Procurement :
 T.I.N. 197-783-797-000 info@ormocprintshoppe.com

P.O. # : 240515
 Date : MAY 03 2024
 NEGOTIATED - SVP
 P.R. # : 241227

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY MAYOR'S OFFICE** Delivery Term **5 CALENDAR DAYS**
 Contract Name : **PROCUREMENT OF BROCHURES FOR EVRAA 2024 FOR THE CITY MAYOR'S OFFICE**

Date of Delivery : / / Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*	<i>Balance Forwarded >>></i>				
1	1,000.	pc	BROCHURE FOR EVRAA 11 X 18 inches 4 Folds Back to Back Full Colored Printing as per approved EVRAA Brochure Design -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-	50.50	50,500.00
				TOTAL (Cost as Calculated)>>>	50,500.00
Fifty Thousand Five Hundred Pesos Only				As READ >>>	50,500.00

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPP Res. No. 02-2020)

Conforme:

ORMOC PRINTSHOPPE

(Signature over printed name)

(Date)

May 03, 2024

Very truly yours,

LEO CARMELO J. LOCSIN SR.

LUCY TORRES GOMEZ

City Mayor

(Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

Secretary to the Sanggunain

