

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8
Rev. 2, Jan. 1, 2024

Reference # : 246251

| | | |
|------------------------------------|-----------------------|--------------------------|
| Supplier: ALVI MARKETING | | P.O. #: 240586 |
| Address: Brgy. Alegria, Ormoc City | | Date: APR 19 2024 |
| Tel. #: 255-3130 | Mode of Procurement : | SHOPPING (b) |
| T.I.N.: 113 508 248 000 | | P.R. #: 241196 |

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **SANGGUNIANG PANLUNGSOD** Delivery Term **20 CALENDAR DAYS**
 Contract Name : **PROCUREMENT OF OFFICE SUPPLIES FOR THE SANGGUNIANG PANLUNGSOD**

Date of Delivery : / / Payment Term

| Item No. | Qty | Unit of Issue | Item Description | Estimated Unit Cost | Estimated Cost |
|---------------------------------------|------|---------------|---|---|-------------------|
| <i>Balance Forwarded >>></i> | | | | | |
| 1 | 500. | ream | Paper, Bond Long 80gsm -x-x-x-x-NOTHING FOLLOWS-x-x-x-x- | 300.00 | 150,000.00 |
| | | | | TOTAL (Cost as Calculated)>>> | 150,000.00 |
| One Hundred Fifty Thousand Pesos Only | | | | As READ >>> | 150,000.00 |

When the Supplier fails to satisfactorily deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Very truly yours,

Conforme:

ALVI MARKETING

(Signature over printed name)

(Date) 5/21/2024

LEO CARMELO J. LOCSIN, SR.
City Vice Mayor
(Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct: _____
Secretary to the Sanggunain

Date: _____

