

# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8

Rev. 2, Jan. 1, 2024

Reference # : 245968

Supplier **JI CATERING SERVICES** P.O. # : 240464  
 Address : 263 Del Carmen St(s), Brgy. Can-adieng, Ormoc City Date : APR 26 2024  
 Tel. # Mode of Procurement : **NEGOTIATED - SVP**  
 T.I.N. 181-280-615-000 P.R. # : 241026

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **BUREAU OF FIRE PROTECTION** Delivery Term **60 CALENDAR DAYS**  
 Contract Name : **PROCUREMENT OF MEALS AND SNACKS FOR THE BUREAU OF FIRE PROTECTION**

Date of Delivery : \_\_\_/\_\_\_/\_\_\_ Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
			<i>Balance Forwarded &gt;&gt;&gt;</i>		
1	100.	pax	Meals (pax) 1 1/2 Cup Rice Main Menu: With side dish Choice of Pork, Chicken, Beef & Fish / Seafoods Choice of Noodles: Pasta or Vegetables Dessert: Choice of Fruits or sweets Drinks: Choice of Soda/ Juice/ Water/ Energy Drinks	300.00	30,000.00
2	800.	pax	Snacks (pax) Choice of Sandwiches: Club house, Burger Fillet & Fish, Chicken, Tuna Ham & Egg, Tuna sandwich, Chicken Sandwich Noodles or pasta w/ Bread, Bihon, Palabok Sotanghon Guisado, Spaghetti, Macaroni, Tuna Casserol Meat Meat Bread, Bread Delight (Ensaymada, Cinamon, Cakes Slice Drinks: Water/ Soda/ Juice/ Softdrinks/ Energy Drinks FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) FOR PACKED MEALS:packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used	100.00	80,000.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>110,000.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duty, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted.** In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

*Signature*  
 YCOY, CRISTY O.  
**JI CATERING SERVICES**

(Signature over printed name)

Very truly yours,

*Signature*  
**LUCY TORRES GOMEZ**  
 City Mayor  
 (Authorized Official)

(Date) May 8, 2024

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Secretary to the Sanggunain

Date:

CONTROL # 2024- \_\_\_\_\_ -240464



