

# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form

Rev. 2, Jan. 1, 2024

Supplier **GREENWATERS SANITATION SERVICES**  
 Address Lilia Ave., Brgy. Cogon, Ormoc City  
 Tel. #  
 T.I.N. 635-908-573-00000

Reference # : 245697  
 P.O. # : 240366  
 Date : APR 12 2024  
 Mode of Procurement : **NEGOTIATED - SVP**  
 P.R. # : 240840

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY SPORTS OFFICE** Delivery Term **30 CALENDAR DAYS**  
 Contract Name : **RENTAL OF PORTALETS FOR THE CITY SPORTS OFFICE**

Date of Delivery :   /  /   Payment Term

| Item No.                       | Qty | Unit of Issue | Item Description   | Estimated Unit Cost                           | Estimated Cost   |
|--------------------------------|-----|---------------|--|---|------------------|
|                                |     |               |  | <i>Balance Forwarded &gt;&gt;&gt;</i>         |                  |
| 1                              | 1.  | lot           | Rental of Portalets<br>4 units per day for 6 days<br><br>-x-x-x-x-NOTHING FOLLOWS-x-x-x-x-x- | 96,000.00                                     | 96,000.00        |
| Ninety Six Thousand Pesos Only |     |               |  | <b>TOTAL (Cost as Calculated)&gt;&gt;&gt;</b> | <b>96,000.00</b> |
|                                |     |               |  | <b>As READ &gt;&gt;&gt;</b>                   | <b>96,000.00</b> |

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

**NAVEL S. AGUILAR**  
**GREENWATERS SANITATION SERVICES**  
 (Signature over printed name)

Very truly yours,

**LUCY TORRES GOMEZ**  
 City Mayor  
 (Authorized Official)

(Date) 4/22/24

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

CONTROL # 2024- \_\_\_\_\_ -240366

*Paga*