

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form
Rev. 2, Jan. 1, 2024

Supplier: **SHIFT TECH TRADING INC.**
Address: 1280 Bonifacio St(s), Brgy. West, Ormoc City
Tel. #: 053-561-7320/09053527621
T.I.N.: 010-120-177-000

Reference #: 245714
P.O. #: 240507
Date: APR 26 2024
Mode of Procurement: **NEGOTIATED - SVP**
P.R. #: 240852

irvin.serolf26@gmail.com

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY LEGAL OFFICE** Delivery Term **15 CALENDAR DAYS**
Contract Name : **PROCUREMENT OF LAPTOP AND SCANNER FOR THE CITY LEGAL OFFICE**

Date of Delivery : / /

Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
			<i>Balance Forwarded >>></i>		
1	1.	unit	Laptop Processor: Max Turbo Frequency: 4.70 GHz, Cores: 10 Threads: 12, Cache: 12 MB Graphics: UHD Graphics Display: 15.6 " Full-HD Memory: 8gb Storage: 512GB M.2 PCIe NVMe SSD License OS and Office with carrying bag OFFER: ACER CONS NB A315-59-73TN PURE SILVER/I7-1255U/8GB 512GB NVME SSD/15.6" FHD/INTEL UHD GRAPHICS/WIN 11 HOME WITH OFFICE 2021 FOR HOME & STUDENT NAG BAGPACK	51,999.00	51,999.00
2	1.	unit	Scanner Flathered Specifications Type: A4 Flatbed colour image scanner Optical Sensor: 4-line colour CCD Output Resolution: 1200dpi x 1200 dpi Output Resolution 1: 50dpi -4800dpi (1 dpi increments), 7200 dpi, 9600 dpi Max. Document Size : 215.9mm x 297 mm Flatbed Scanning speed Resolution : Colour (24) Line: Speed Grey:(8-bit) Line Speed: Mono (1-bit) Line Speed	115,000.00	115,000.00
				SubTotal >>>	166,999.00
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

Delapena, Rayche

SHIFT TECH TRADING INC.

(Signature over printed name)

5/8/24

(Date)

Very truly yours,

LUCY TORRES GOMEZ

City Mayor

(Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Secretary to the Sanggunain

Date:

CONTROL # 2024- _____ -240507



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*				<i>Balance Forwarded >>></i>	
			300 dpi : 8.0 sec or less , 0.600 msec/line, 8.0 sec or less 0.600 msec/line 600 dpi: 22 sec or less , 1.690 msec/line , 1.690 msec/line 22 sec or less, 1.690 msec/line ADF Specifications Type: A4 Sheet-fed, one pass duplex scanner Scanning Method: Fixed carriage and moving document Optical Sensor: 4-line colour CCD NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY Light Source: White LED Optical Resolution: 600dpi x 600 dpi Output Resolution: 50-1200 dpi (in 1 dpi increments) Document Size: Min 100mm x 148mm. Max: 215.9mm 1016mm Load Organization: Face up, Load from top Input Tray Capacity: 100 sheets (80 gsm) Resolution: Colour (24-bit) simple /duplex; Grey (8-bit) simple /duplex ; Mono (1-bit) simple/Duplex 200 dpi : 40/80 ; 40/80; 40/80 300 dpi: 40/80 ;40/80; 40/80		166,999.00
				SubTotal >>>	166,999.00
				As READ >>>	

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Conforme:

Delapena Rayche
SHIFT TECH TRADING INC.
(Signature over printed name) 5/8/24

Very truly yours,

Lucy Torres Gomez
LUCY TORRES GOMEZ
City Mayor
(Authorized Official)

(Date)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Secretary to the Sanggunain

Date: _____

CONTROL # 2024- _____ -240507



Handwritten mark

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*				<i>Balance Forwarded >>></i>	
			600 dpi: 8/13;8/16;8/16 Daily Duty Cyle : 3000 pages Multi-Feed Detection : Ultrasonic Sensor OFFER: EPSON WORKFORCE DS-7500 FLATBED DOCUMENT SCANNER WITH DUPLEX ADF -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		166,999.00
One Hundred Sixty Six Thousand Nine Hundred Ninety Nine Pesos Only				TOTAL (Cost as Calculated)>>>	166,999.00
				As READ >>>	166,999.00

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Conforme:

Delafina Rayche
SHIFT TECH TRADING INC.
 (Signature over printed name) 5/8/24

Very truly yours,

Lucy Torres Gomez
LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

(Date)

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