



# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8

Rev. 2, Jan. 1, 2024

Reference # : 245712

Supplier **ALVI MARKETING**  
Address Brgy. Alegria, Ormoc City  
Tel. # 255-3130  
T.I.N. 113 508 248 000

P.O. # : **240398**  
Date : **APR 16 2024**  
Mode of Procurement : **NEGOTIATED - SVP**  
P.R. # : **240850**

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY LEGAL OFFICE** Delivery Term **15 CALENDAR DAYS**  
Contract Name : **PROCUREMENT OF FURNITURE AND FIXTURES FOR THE CITY LEGAL OFFICE**

Date of Delivery :   /  /   Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*				<i>Balance Forwarded &gt;&gt;&gt;</i>	
					22,900.00
3	6.	unit	Legs: MDF in 3D paper laminate Chair, visitor Fabric Upholstered Seat and Back rest Steel Frame , without Arm Rest, Color: Brown and Gray	3,500.00	21,000.00
4	6.	unit	Pedestal, 3 drawers Mobile Steel Material , Has 3 drawers and centralized locked size: 40x49x63cm , Color : Light Gray  -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-x-	6,000.00	36,000.00
Seventy Nine Thousand Nine Hundred Pesos Only				<b>TOTAL (Cost as Calculated)&gt;&gt;&gt;</b>	<b>79,900.00</b>
				<b>As READ &gt;&gt;&gt;</b>	<b>79,900.00</b>

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted.** In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

**ALVI MARKETING**

(Signature over printed name)

(Date)

5/3/2024

Very truly yours,

**LUCY TORRES GOMEZ**

City Mayor

(Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

CONTROL # 2024- \_\_\_\_\_ -240398