

# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8

Rev. 2, Jan. 1, 2024

Supplier **JI CATERING SERVICES**  
 Address **263 Del Carmen St(s), Brgy. Can-adieng, Ormoc City**  
 Tel. # \_\_\_\_\_  
 T.I.N. **181-280-615-000**

Reference # : **245691**  
 P.O. # : **240351**  
 Date : **APR 02 2024**  
 Mode of Procurement : **NEGOTIATED - SVP**  
 P.R. # : **240838**

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY MAYOR'S OFFICE** Delivery Term **30 CALENDAR DAYS**  
 Contract Name : **PROCUREMENT OF MEALS AND SNACKS FOR THE CITY MAYOR'S OFFICE**

Date of Delivery :   /  /  

Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
				<i>Balance Forwarded &gt;&gt;&gt;</i>	
1	200.	pax	Meals (pax) Choice of: (PACKED MEAL) 1 1/2 Cup of Rice Main Menu: with Side Dish Choice of Pork, Chicken, Beef and Fish Choice of Noodles, Pasta or Vegetables Dessert: Choice of Fruits, Salads or Sweets Drinks: Choice of Water/Juice/Softdrinks	285.00	57,000.00
2	400.	pax	Snacks (pax) Choice of: Clubhouse, Burger, Tuna Ham & Egg Sandwich, Empanada, Tuna Sandwich, Meat Buns, Meat Bread, Chicken Sandwich, Siopao, Spaghetti, Macaroni, Tuna Casserole, Bread Delight (Ensaymada, Cinnamon, Cake Slices) All Served Drinks of Choice: Water/Juice/Soft drinks  FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) FOR PACKED MEALS:packaging should be in biodegradable	100.00	40,000.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>97,000.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

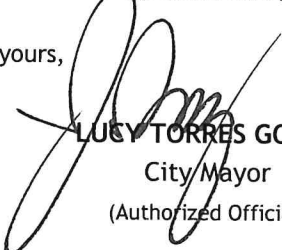
Conforme:

  
 YCOA. CRISTO O.  
**JI CATERING SERVICES**

(Signature over printed name)

(Date) April 3, 2024

Very truly yours,

  
**LUEY TORRES GOMEZ**  
 City Mayor  
 (Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

CONTROL # 2024- \_\_\_\_\_ -240351

# PURCHASE ORDER

ORMOC CITY



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Rev. 2, Jan. 1, 2024

Reference # : 245691

Supplier **JI CATERING SERVICES**  
Address 263 Del Carmen St(s), Brgy. Can-adieng, Ormoc City  
Tel. #  
T.I.N. 181-280-615-000

P.O. # : 240351  
Date : APR 02 2024  
Mode of Procurement : **NEGOTIATED - SVP**  
P.R. # : 240838

Gentlemen :

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Contract Name : **PROCUREMENT OF MEALS AND SNACKS FOR THE CITY MAYOR'S OFFICE**

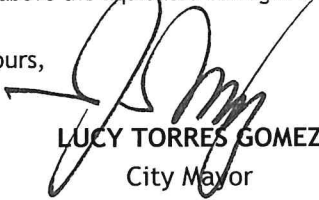
Date of Delivery :   /  /  

Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*				Balance Forwarded >>>	97,000.00
			material such as paper boxes (carton). Plastic utensils to be used are strictly prohibited). Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited)  -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		- -
Ninety Seven Thousand Pesos Only				<b>TOTAL (Cost as Calculated)&gt;&gt;&gt;</b>	<b>97,000.00</b>
				<b>As READ &gt;&gt;&gt;</b>	<b>97,000.00</b>

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted.** In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:   
ycou, KRISTY O.  
**JI CATERING SERVICES**  
(Signature over printed name)

Very truly yours,   
**LUCY TORRES GOMEZ**  
City Mayor  
(Authorized Official)

(Date) April 3, 2024

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Date: \_\_\_\_\_