

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8
Rev. 2, Jan. 1, 2024

Reference # : 245664

Supplier **ALVI MARKETING**
Address Brgy. Alegria, Ormoc City
Tel. # 255-3130
T.I.N. 113 508 248 000

P.O. # : 240377
Date : APR 08 2024
Mode of Procurement : **NEGOTIATED - SVP**
P.R. # : 240824

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY AGRICULTURE DEPARTMENT** Delivery Term **35 CALENDAR DAYS**
Contract Name : **PROCUREMENT OF STEEL CABINETS FOR THE CITY AGRICULTURE DEPARTMENT**

Date of Delivery : / /

Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
<i>Balance Forwarded >>></i>					
*				15,500.00	77,500.00
1	5.	pc	Steel Cabinet (Vertical 4 drawers) SPECIFICATIONS: Four (4) Drawer Steel Lateral Filing Cabinet With Interlock System Drawers With Built-in Lock Heavy Duty Materials: Steel Metal Color: Powder Coated Light Gray or Beige Dimensions: Length: 900 mm, Width: 450 mm, Height: 1,380 mm Pls contact the City Agriculture Dept. for details. -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		-
				TOTAL (Cost as Calculated)>>>	77,500.00
Seventy Seven Thousand Five Hundred Pesos Only				As READ >>>	77,500.00

When the Supplier fails to satisfactorily deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted.** In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

ALVI MARKETING

(Signature over printed name)

(Date)

4/25/2024

Very truly yours,

LUCY TORRES GOMEZ
City Mayor
(Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

CONTROL # 2024- _____ -240377