

# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8  
Rev. 2, Jan. 1, 2024

Reference # : 245062

Supplier **MARs CATERING SERVICES**  
Address Purok 2, Brgy. Doña Feliza Z. Mejia, Ormoc City  
Tel. # 5611976  
T.I.N. 473-972-278-000

P.O. # : 240302  
Date : MAR 08 2024  
NEGOTIATED - SVP  
P.R. # : 240334

Mode of Procurement :  
marscatering123@yahoo.com

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DRRM-PREPAREDNESS AND MITIGATION** Delivery Term **10 CALENDAR DAYS**  
Contract Name : **PROCUREMENT OF MEALS AND SNACKS FOR THE DRRM-PREPAREDNESS AND MITIGATION**

Date of Delivery : \_\_\_/\_\_\_/\_\_\_ Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*	<i>Balance Forwarded &gt;&gt;&gt;</i>				
1	1.	lot	Meals & Snacks (lot)  - 400 pax of Meals (Pls see attached breakdown of participants) 1 1/2 cup of rice Main Menu: with Side Dish Choice of: Pork, Chicken, Beef or Fish/ Seafoods Choice of: Noodles, Pasta or Vegetables Dessert: Choice of Fruits or sweets Drinks: Choice of Soda/Juice Water/ Energy drink SNACKS - 4,140 pax of AM Snacks - Choice of Sandwiches: Club house, burger fillet & Fish, Meat Buns, Tuna Han & Egg, Tuna Sandwich, Chicken Sandwich, Noodles or Pasta w/ Bread, Bihon, Palabok, Sotanghon Guisado, Spaghetti Drinks: Choice of Soda/Juice Water/ Energy drink FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) FOR PACKED MEALS:packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used are strictly prohibited). Drinks must be in water dispensers,	534,000.00	534,000.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>534,000.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

When the Supplier fails to satisfactorily deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme: **MARSHA C. BAGDOC**  
  
**MARSHAPRIOR SERVICES**  
(Signature over printed name)

Very truly yours,  
  
**LUCY TORRES GOMEZ**  
City Mayor  
(Authorized Official)

(Date) 3-27-24

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.: \_\_\_\_\_ Date: \_\_\_\_\_  
Certified Correct: \_\_\_\_\_ Secretary to the Sanggunain

