

# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8  
Rev. 2, Jan. 1, 2024

Reference # : 245341

Supplier	CRISTOBALS INN	P.O. # :	240272
Address	Lopez Jaena St(s), District 13, Ormoc City	Date :	MAR 08 2024
Tel. #	561-6417, 0926211311	Mode of Procurement :	NEGOTIATED - SVP
T.I.N.	155355867002	innristobal1@gmail.com	P.R. # : 240581

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **ENVIRONMENT AND NATURAL RESOURCES C** Delivery Term **275 CALENDAR DAYS**  
 Contract Name : **HOTEL ACCOMMODATION WITH MEALS AND SNACKS FOR THE ENVIRONMENT AND NATURAL RESOURCES OFFICE**

Date of Delivery : \_\_\_/\_\_\_/\_\_\_ Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
<i>Balance Forwarded &gt;&gt;&gt;</i>					
1	10.	pax	Accomodation w/ meals (pax) Rice, Pork steak, Cordon Bleu, Pancit bihon, Chopseyu Softdrinks, Orange juice, Water Fruit salad, Leche flan, Buko pandan 1 person per room 10 rooms	2,250.00	22,500.00
2	10.	pax	Accomodation w/ meals (pax) 1 person per room 10 rooms	2250.00	22,500.00
3	1.	lot	Meals & Snacks w/ venue (lot) Rice, Pork steak, Cordon bleu, Pancit bihon, Chopseyu Softdrinks, Orange juice, Water Fruit sald, Leche flan, Buko Pandan VENUE INCLUSION: Sound system, Aircon, Wifi, Table and Chairs Projector and Projector screen Good for 60pax FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic	45,000.00	45,000.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>90,000.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted**. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

*[Signature]*  
**JOCELYN O. CRISTOBAL**  
 CRISTOBALS INN

(Signature over printed name)

(Date)

4-4-24

Very truly yours,

*[Signature]*  
**LUCY TORRES GOMEZ**  
 City Mayor  
 (Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

CONTROL # 2024- \_\_\_\_\_ -240272

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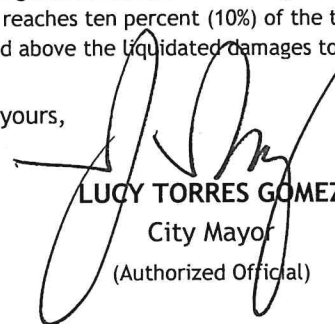
Place of Delivery : **ENVIRONMENT AND NATURAL RESOURCES C** Delivery Term **275 CALENDAR DAYS**  
 Contract Name : **HOTEL ACCOMMODATION WITH MEALS AND SNACKS FOR THE ENVIRONMENT AND NATURAL RESOURCES OFFICE**

Date of Delivery :   /  /   Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded &gt;&gt;&gt;</i>		90,000.00
			packed or canned drinks and styrocups are prohibited) FOR PACKED MEALS:packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used are stricly prohibited). Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited)  -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		-
Ninety Thousand Pesos Only				<b>TOTAL (Cost as Calculated)&gt;&gt;&gt;</b>	<b>90,000.00</b>
				As READ >>>	90,000.00

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Conforme:   
**Jocelyn O. CASTANEDA**  
 CRISTOBALS INN  
 (Signature over printed name)  
 (Date) 4-4-24

Very truly yours,  
  
**LUCY TORRES GOMEZ**  
 City Mayor  
 (Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)  
 Approved per Sangguniang Resolution No.: \_\_\_\_\_ Date: \_\_\_\_\_  
 Certified Correct: \_\_\_\_\_ Secretary to the Sanggunain

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