

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8
Rev. 2, Jan. 1, 2024

Reference # : 245337

Supplier **PHILCOPY CORPORATION**
Address #140-B Real St., District 21, Ormoc City
Tel. # 255-2956; FAX 561-0321
T.I.N. 000-169-318-000

Mode of Procurement :
philormoc@philcopy.net

P.O. # : 240341
Date : APR 05 2024
NEGOTIATED - SVP
P.R. # : 240577

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **PUBLIC AFFAIRS INFO & ASSISTANCE OFFICE** Delivery Term **25 CALENDAR DAYS**
Contract Name : **PROCUREMENT OF PHOTOCOPIER MACHINE FOR THE PUBLIC AFFAIRS INFO & ASSISTANCE OFFICE**
Date of Delivery : ___/___/___ Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded >>></i>		80,000.00
			DUPLEX BW/COLOR: @300 dpi- 32 ipm/16 ipm MAX ORIGINAL SIZE DP/GLASS: LEGAL (8.5" X 14") COPY SPECIFICATIONS IMAGE MODE: TEXT & PHOTO, TEXT, PHOTO, MAP CONTINUOUS COPY: STD/MAX: 250/999 DOCUMENT PROCESSOR TYPE/CAPACITY: DUAL SCAN DOCUMENT PROCESSOR FAX SPECIFICATIONS TRANSMISSION SPEED/MODEM SPEED: 33.6 kbps FAX MEMORY: 3.5 MB PAPER SUPPLY STANDARD PAPER SOURCES: SINGLE 250 SHEET DRAWER, 100 SHEET MULTIPURPOSE TRAY STANDARD/ MAXIMUM PAPER SOURCES: 2/4 INCLUDING MULTIPURPOSE TRAY STANDARD/MAXIMUM PAPER CAPACITY: 350 SHEETS/850 SHEETS W/ LIFETIME FREE SERVICE NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY OFFER: KYOCERA ECOSYS M2640IDW		- -
Eighty Thousand Pesos Only				TOTAL (Cost as Calculated)>>>	80,000.00
				As READ >>>	80,000.00

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

Amalysia
ALWEN MONTESON
PHILCOPY CORPORATION
(Signature over printed name)

Very truly yours,
[Signature]
LUCY TORRES GOMEZ
City Mayor
(Authorized Official)

(Date) 4-11-2024

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sangguniang Resolution No.: _____ Date: _____
Certified Correct: _____ Secretary to the Sanggunain

CONTROL # 2024- _____ -240341

[Handwritten mark]

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1	1.	unit	Photocopier Machine BASIC SPECIFICATIONS CONFIGURATION: MULTIFUNCTIONAL PRINTER-PRINT/COLOR SCAN/ COPY/FAX PAGES PER MINUTE: LETTER: 42 ppm; LEGAL: 34 ppm; A4: 40 ppm DISPLAY: 4.3" COLOR TOUCH SCREEN CONTROL WARM UP TIME: 20 SECONDS OR LESS (POWER ON), 10 SECONDS OR LESS FROM SLEEP FIRST PAGE OUT TIME: COPY/PRINT: 6.4 SECONDS OR LESS RESOLUTION: 600x600 dpi, 300X 300 dpi, FINE 1200 dpi MEMORY: STANDARD: 512 MB, UPGRADABLE TO 1.5 GB MAXIMUM MONTHLY DUTY CYCLE: 50,000 PAGES PER MONTH PRINT SPECIFICATIONS STANDARD CONTROLLER: 800MHz SCAN SPECIFICATIONS SCAN TYPE: COLOR AND BLACK & WHITE SCANNER SCAN RESOLUTION: 600 dpi x 600 dpi, 400 dpi x 400 dpi, 300 dpi x 300 dpi 200 dpi x 400 dpi, 200 dpi x 200 dpi, 200 dpi x 100 dpi SCANNING FUNCTIONS: SCAN TO FOLDER SMB, SCAN TO EMAIL, SCAN TO FTP, WSD-SCAN SEND, SCAN TO USB, TWAIN/WIA SCAN SPEEDS: SIMPLEX BW/COLOR: @300 dpi-40 ipm/23 ipm; @600 dpi-18 ipm/7 ipm	80,000.00	80,000.00
				SubTotal >>>	80,000.00
				As READ >>>	

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LUCY TORRES GOMEZ
 City Mayor
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