

# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8  
Rev. 2, Jan. 1, 2024

Reference # : 245504

Supplier **JI CATERING SERVICES**  
Address 263 Del Carmen St(s), Brgy. Can-adieng, Ormoc City  
Tel. #  
T.I.N. 181-280-615-000

P.O. # : 240274  
Date : MAR 0 1 2024  
Mode of Procurement : **NEGOTIATED - SVP**  
P.R. # : 240703

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **SANGGUNIANG PANLUNGSOD** Delivery Term **90 CALENDAR DAYS**  
Contract Name : **PROCUREMENT OF MEALS AND SNACKS FOR THE SANGGUNIANG PANLUNGSOD**

Date of Delivery :   /  /   Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
<i>Balance Forwarded &gt;&gt;&gt;</i>					
1	500.	pax	Meals (pax) CHOICES OF: VIANDS: PORK,BEEF,CHICKEN,SEAFOODS,VEGETABLES,PASTA DRINKS: SOFTDRINKS,WATER,JUICES DESSERT: FRUITS,SALADS,CAKES WITH RICE	350.00	175,000.00
2	2,500.	pc	Snacks (pc) CHOICES OF: SANDWICH,MUFFINS,MEATBREAD,SIOPA,PASTA CHOICES OF: JUICES,SOFTDRINKS,WATER, COFFEE FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) FOR PACKED MEALS:packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used are stricly prohibited). Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited)  -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-	120.00	300,000.00
Four Hundred Seventy Five Thousand Pesos Only				<b>TOTAL (Cost as Calculated)&gt;&gt;&gt;</b>	<b>475,000.00</b>
				As READ >>>	<b>475,000.00</b>

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:   
  
**Cristy O. Ycoy**  
fr: **Manager**  
**JI Catering Services**  
**JI CATERING SERVICES**

Very truly yours,

**LEO CARMELO J. LOCSIN, SR.**  
City Vice Mayor  
(Authorized Official)

(Date) March 20, 2024

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct: \_\_\_\_\_

Date: \_\_\_\_\_

Secretary to the Sanggunain

CONTROL # 2024- \_\_\_\_\_ -240274