

# PURCHASE ORDER

## ORMOC CITY



ADMIN-BAC Form 8  
Rev. 2, Jan. 1, 2024

Reference # : 245021  
P.O. # : 240232  
Date : FEB 23 2024  
NEGOTIATED - SVP  
P.R. # : 240303

Supplier **MARs CATERING SERVICES**  
Address Purok 2, Brgy. Doña Feliza Z. Mejia, Ormoc City  
Tel. # 5611976  
T.I.N. 473-972-278-000  
Mode of Procurement :  
marscatering123@yahoo.com

Gentlemen :  
Please furnish this office the following articles subject to the terms and conditions contained herein:  
Place of Delivery : **CITY MAYOR'S OFFICE** Delivery Term **25 CALENDAR DAYS**  
Contract Name : **PROCUREMENT OF MEALS AND SNACKS FOR THE CITY MAYOR'S OFFICE**  
Date of Delivery :   /  /   Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*	<i>Balance Forwarded &gt;&gt;&gt;</i>				
1	860.	pax	Meals (pax) 1 ½ CUP RICE MAIN MENU: WITH SIDE DISH CHOICE OF PORK, CHICKEN, BEEF & FISH /SEAFOODS CHOICE OF NOODLES: PASTA OR VEGETABLES DESSERT: CHOICE OF FRUITS OR SWEETS DRINKS: CHOICE OF SODA/JUICE/ WATER / ENERGY DRINK	350.00	301,000.00
2	1,720.	pax	Snacks (pax) CHOICE OF SANWICHES: CLUB HOUSE, BURGER FILLET & FISH, CHICKEN TUNA HAM & EGG, TUNA SANDWICH, CHICKEN SANDWICH NOODLES OR PASTA W/ BREAD, BIHON, PALABOK SOTANGHON GUISADO, SPAGHETTI, MACARONI, TUNA CASSEROL MEAT BUNS, MEAT BREAD, BREAD DELIGHT (ENSAYMADA, CINAMON CAKE SLICES OR SIAKOY) DRINKS: WATER/ SODA /JUICE/SOFTDRINKS / ENERGY DRINKS FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) FOR PACKED MEALS: packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used	110.00	189,200.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>490,200.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted**. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

**MARSITA C-BANIOU**  
**MARs CATERING SERVICES**

(Signature over printed name)

(Date) 03-22-24

Very truly yours,

**LUCY TORRES GOMEZ**  
City Mayor  
(Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct: \_\_\_\_\_

Date: \_\_\_\_\_

Secretary to the Sanggunain

CONTROL # 2024- \_\_\_\_\_ -240232

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Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded &gt;&gt;&gt;</i>		490,200.00
			are strictly prohibited). Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited)		-
			-x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		-
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Four Hundred Ninety Thousand Two Hundred Pesos Only

**TOTAL (Cost as Calculated)>>> 490,200.00**

**As READ >>> 490,200.00**

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Very truly yours,

**LUCY TORRES GOMEZ**  
 City Mayor  
 (Authorized Official)

Conforme:

**MARs CATERING SERVICES**

(Signature over printed name)

(Date) 02-22-24

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Approved per Sangguniang Resolution No.:

Certified Correct: \_\_\_\_\_

Date: \_\_\_\_\_

Secretary to the Sanggunain