

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8
Rev. 2, Jan. 1, 2024

Reference # : 245403

Supplier **ASPRAC AGRICULTURAL CORP.**
Address Bonifacio St., Ormoc City
Tel. # 255-2671
T.I.N. 000-226-726-000

Mode of Procurement :
pongoshotel@yahoo.com

P.O. # : 240216
Date : FEB 27 2024
NEGOTIATED - SVP
P.R. # : 240630

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY MAYOR'S OFFICE** Delivery Term **15 CALENDAR DAYS**
Contract Name : **HOTEL ACCOMMODATION WITH MEALS FOR THE CITY MAYOR'S OFFICE**

Date of Delivery : / /

Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
				<i>Balance Forwarded >>></i>	
*				33,600.00	33,600.00
1	1.	lot	Hotel Accommodation FEB. 26, 2024 CHECK-IN MARCH 3, 2024 CHECK-OUT 6 OVERNIGHTS; Php 1,400 PER ROOM 1 SUPERIOR ROOM WITH MATRIMONIAL BED (2 PAX) 3 SUPERIOR ROOM WITH 2 SINGLE BED (2 PAX PER ROOM)		-
2	91.	pax	Meals (pax) FEBRUARY 26, 2024 TO MARCH 3, 2024 BREAKFAST AND DINNER ONLY NOTE: EVERY SERVED IS 7 PAX FEBRUARY 29, 2024 7 PAX OF LUNCH FOR BUFFET CATERING: Only washable/re-usable plates, cups, glasses serving trays are allowed to be used. Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups are prohibited) FOR PACKED MEALS: packaging should be in biodegradable material such as paper boxes (carton). Plastic utensils to be used are strictly prohibited). Drinks must be in water dispensers, jug dispensers, or pitchers for serving drinks (plastic bottles, tetra packs, plastic packed or canned drinks and styrocups	350.00	31,850.00
				SubTotal >>>	65,450.00
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

ASPRAC AGRICULTURAL CORP.

(Signature over printed name)

(Date)

3/1/24

Very truly yours,

LEO CARNHELO J. LOCSIN SR.
ACTING CITY MAYOR

LUCY TORRES GOMEZ

City Mayor

(Authorized Official)

2/27/24

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Date:

Certified Correct:

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				<i>Balance Forwarded >>></i>	65,450.00
*			are prohibited) -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-		-
				TOTAL (Cost as Calculated)>>>	65,450.00
Sixty Five Thousand Four Hundred Fifty Pesos Only				As READ >>>	65,450.00

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Conforme:

LEZIEL SIA
ASPRAC AGRICULTURAL CORP.

(Signature over printed name)

(Date)

3/1/24

Very truly yours,

[Signature]
LEO CARMELO J. LOCSIN SR.
LUCY TORRES GOMEZ *2/27/24*
City Mayor
(Authorized Official)

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Approved per Sangguniang Resolution No.:

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