

PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8

Rev. 2, Jan. 1, 2024

Reference # : 244848

Supplier **SHIFT TECH TRADING INC.**
 Address 1280 Bonifacio St(s), Brgy. West, Ormoc City
 Tel. # 053-561-7320/09053527621
 T.I.N. 010-120-177-000

Mode of Procurement :
 irvin.serolf26@gmail.com

P.O. # : 240387
 Date : APR 15 2024
 NEGOTIATED - SVP
 P.R. # : 240147

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CITY BUDGET OFFICE** Delivery Term **30 CALENDAR DAYS**
 Contract Name : **PROCUREMENT OF PRINTERS FOR THE CITY BUDGET OFFICE**

Date of Delivery : ___/___/___ Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded >>></i>		
1	3.	unit	Printer FUNCTIONS: Print, Scan, Copy, Fax PRINTER TYPE: Inkjet Printer PRINT SPEED: 17(Mono)/16.5(Col) ipm FPOT: 6(Mono)/6.5(Col) seconds MAXIMUM PAPER CAPACITY: Up to 230 sheets of 80 gsm plain paper RESOLUTION: Up to 1,200x6,000 dpi PRINTING WIDTH: With border:204 mm Borderless: 210 mm PAPER INPUT - PAPER TRAY #1-MAXIMUM PAPER CAPACITY: Up to 150 sheets of 80 gsm plain paper PAPER INPUT - MULTI-PURPOSE TRAY: Plain, Inkjet, Glossy(cast/resin), Recycled ADF INPUT PAPER TRAY MAXIMUM PAPER CAPACITY: Up to 20 sheets of 80 gsm plain paper PAPER OUTPUT: Up to 50 sheets of 80gsm plain paper COLOR: Yes MONOCHROME: Yes COPY WIDTH: A4:2044 mm Letter:210 mm MULTIPLE COPIES: Up to 99 pages ENLARGE/REDUCE: 25% to 400% in increments of 1% RESOLUTION: Print:Max. 1200x2400 dpi,	21,700.00	65,100.00
				SubTotal >>>	65,100.00
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted.** In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

Delia Reyna, Raychel
SHIFT TECH TRADING INC.
 (Signature over printed name)

Very truly yours,

Lucy Torres Gomez
LUCY TORRES GOMEZ
 City Mayor
 (Authorized Official)

(Date) 4/19/24

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

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*			<i>Balance Forwarded >>></i>		65,100.00
2	3.	unit	UPS UPS 650VA BLACK W/ AVR OFFER: 650VA UPS WITH AVR	2,500.00	7,500.00
3	1.	unit	Scanner SCANNER TYPE: A4 sheet-fed, one-pass duplex colour scanner SENSOR: Contact Image Sensor (CIS) x 2 SCANNING METHOD: Fixed carriage and moving document LIGHT SOURCE: RGB LED OPTICAL RESOLUTION: 600 x 600 dpi OUTPUT RESOLUTION: 50-1,200 DPI (in 1 dpi increments) BIT DEPTH COLOUR: 48-bit input, 24-bit output GREYSCALE: 16-bit input, 8-bit output BLACK & WHITE: 16-bit input, 1-bit output DOCUMENT SIZE MINIMUM: 50.8 x 50.8 mm MAXIMUM: 215.9 x 3,048 mm ADF CAPACITY: 50 sheets (80g/m2) DAILY SCAN VOLUME: up to 3,000 sheets/day MULTI-FEED DETECTION: Length Detection	27,000.00	27,000.00
				SubTotal >>>	99,600.00
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of delay, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted.** In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

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SHIFT TECH TRADING INC.
(Signature over printed name)

(Date) 4/19/24

Very truly yours,

LUCY TORRES GOMEZ
City Mayor
(Authorized Official)

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Secretary to the Sanggunain

CONTROL # 2024- _____ -240387

