

# PURCHASE ORDER

## ORMOC CITY



ADMIN-BAC Form 8  
Rev. 2, Jan. 1, 2024

Supplier: <b>ALVI MARKETING</b>		Reference #: <b>245345</b>	
Address: Brgy. Alegria, Ormoc City		P.O. #: <b>240203</b>	
Tel. #: 255-3130		Date: <b>MAR 05 2024</b>	
T.I.N.: 113 508 248 000	Mode of Procurement: <b>NEGOTIATED - SVP</b>	P.R. #: <b>240585</b>	

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **SANGGUNIANG PANLUNGSOD** Delivery Term **30 CALENDAR DAYS**  
 Contract Name : **PROCUREMENT OF FURNITURE AND FIXTURES WITH APPLIANCES FOR THE SANGGUNIANG PANLUNGSOD**  
 Date of Delivery :   /  /   Payment Term


Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
<i>Balance Forwarded &gt;&gt;&gt;</i>					
1	2.	unit	Table, Office Melamine Laminated Top, Steel Frame with grommet hole Size: 160 x 60 x75mm, Color Oak white with mobile Pedestal 3 drawers and centralized lock size: 40 x 41 x 62cm, color Oak white	12,500.00	25,000.00
2	1.	unit	Table, Office Executive table Steel Frame and Tempered Glass top Melamine Laminated Matrial on Side Table and tampered Glass Top w/ Mobile Pedestal Side table has 2 drawers and CPU holder Size: 180 x 80 x 76cm, Color: Black	32000.00	32,000.00
3	5.	unit	Chair, Executive Swivel w/ armrest, black leather Leatherette Type Material w/ Tilt Machanism with Hard Plastic and Padded Arm Rest Hard Plastic Star Base, Color: Black	11,500.00	57,500.00
4	2.	unit	Cabinet 3-drawer lateral steel cabinet, Centralized Lock Powder Coated Finish, High Quality	14,500.00	29,000.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>143,500.00</b>
				As READ >>>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

Very truly yours,

  
**ALVI MARKETING**  
(Signature over printed name)

  
**LEO CARMELO J. LOCSIN, SR.**  
City Vice Mayor  
(Authorized Official)

(Date) March 06, 2024

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

Control # : 2024-\_\_\_\_\_

# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8

Rev. 2, Jan. 1, 2024

Supplier: <b>ALVI MARKETING</b>		Reference # : 245345	
Address: Brgy. Alegria, Ormoc City		P.O. # : 240203	
Tel. # : 255-3130		Date : MAR 05 2024	
T.I.N. : 113 508 248 000	Mode of Procurement :	<b>NEGOTIATED - SVP</b>	
		P.R. # : 240585	

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **SANGGUNIANG PANLUNGSOD** Delivery Term **30 CALENDAR DAYS**

Contract Name : **PROCUREMENT OF FURNITURE AND FIXTURES WITH APPLIANCES FOR THE SANGGUNIANG PANLUNGSOD**

Date of Delivery :   /  /   Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded &gt;&gt;&gt;</i>		143,500.00
5	2.	unit	Size: 900 x 450 x1065mm Color: Light Gray  Cabinet Steel Cabinet w/ Steel Adjustable Shelves Glass Swing Door with Lock Size: 900 x 400x 1850mm, Color: Light Gray	12,500.00	25,000.00
6	1.	unit	Cabinet Steel cabinet Rack, Adjustable Shelves Slotted frame, Color Light gray Slated Shelves	13,500.00	13,500.00
7	5.	unit	Electric Fan stand fan 18" Metal Blade, 3 Speed rotary switch Tilting Head Adjustment Round and Stable Plastic Base High Performance motor, durable  -x-x-x-x-NOTHING FOLLOWS-x-x-x-x-	4,500.00	22,500.00

Two Hundred Four Thousand Five Hundred Pesos Only	<b>TOTAL (Cost as Calculated)&gt;&gt;&gt;</b>	<b>204,500.00</b>
	<b>As READ &gt;&gt;&gt;</b>	<b>204,500.00</b>

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

**ALVI MARKETING**  
 (Signature over printed name)

Very truly yours,

  
**LEO CARMELO J. LOCSIN, SR.**  
 City Vice Mayor  
 (Authorized Official)

(Date) \_\_\_\_\_

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.: \_\_\_\_\_

Certified Correct: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary to the Sanggunain