

# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8  
Rev. 2, Jan. 1, 2024

Reference # : 245178

Supplier: **ALVI MARKETING**  
Address: Brgy. Alegria, Ormoc City  
Tel. #: 255-3130  
T.I.N.: 113 508 248 000

P.O. #: **240218**  
Date: **MAR 04 2024**  
Mode of Procurement : **NEGOTIATED - SVP**  
P.R. #: **240442**

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DEPARTMENT OF EDUCATION** Delivery Term **30 CALENDAR DAYS**  
Contract Name : **PROCUREMENT OF SUPPLIES AND MATERIALS FOR THE DEPARTMENT OF EDUCATION**

Date of Delivery :   /  /   Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
				<i>Balance Forwarded &gt;&gt;&gt;</i>	
*					
1	2.	sht	Tarpaulin, 3ft x 4 ft	180.00	360.00
2	4.	sht	Tarpaulin, 3ft x 6ft	270.00	1,080.00
3	4.	sht	Tarpaulin, 2 ft. x 4 ft.	120.00	480.00
4	53.	pc	T-shirt w/ print (pc) WHITE COLOR WITH LOGO PRINT FULL SUBLIMATION SIZES: XL-5; L-8; M-22; S-16; XS-2	500.00	26,500.00
5	13.	bot	Ink, 003 Ecotank Black FOR EXISTING EPSON PRINTER (GENUINE)	350.00	4,550.00
6	10.	bot	Ink, 003 Ecotank Cyan FOR EXISTING EPSON PRINTER (GENUINE)	350.00	3,500.00
7	10.	bot	Ink, 003 Ecotank Magenta FOR EXISTING EPSON PRINTER (GENUINE)	350.00	3,500.00
8	10.	bot	Ink, 003 Ecotank Yellow FOR EXISTING EPSON PRINTER (GENUINE)	350.00	3,500.00
9	30.	pc	Envelope, Documentary Brown (Legal)	10.00	300.00
10	600.	pc	ATHLETE PASSBOOK (pc) Small booklet for athletes	200.00	120,000.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>163,770.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Very truly yours,

**LUCY TORRES GOMEZ**  
City Mayor  
(Authorized Official)

Conforme:

**ALVI MARKETING**

(Signature over printed name)

(Date)

4/1/2024

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

\_\_\_\_\_ Secretary to the Sanggunain

Date: \_\_\_\_\_

Control # : 2024-\_\_\_\_\_

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Rev. 2, Jan. 1, 2024

Reference # : 245178

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T.I.N. 113 508 248 000

P.O. # : **240218**  
Date : **MAR 04 2024**  
Mode of Procurement : **NEGOTIATED - SVP**  
P.R. # : **240442**

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DEPARTMENT OF EDUCATION** Delivery Term **30 CALENDAR DAYS**  
Contract Name : **PROCUREMENT OF SUPPLIES AND MATERIALS FOR THE DEPARTMENT OF EDUCATION**

Date of Delivery :   /  /   Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
<i>Balance Forwarded &gt;&gt;&gt;</i>					163,770.00
11	1.	box	Pen, Ballpen, Gel ink 0.5, black, 12s/box	340.00	340.00
12	1.	box	Pen, Ballpen, Gel ink 0.5, blue, 12s/box	340.00	340.00
13	110.	pack	Vellum Board, long (pack) (White color)	354.00	38,940.00
14	3.	ream	Laminating Film (long) (125 Microns)	900.00	2,700.00
15	1.	pck	Stick on Notes (3 x 3)	35.00	35.00
16	1,550.	pc.	Holder, I.D. Holder w/ sling (ID Holder size 4.5" x 3.5" with Blue Sling)	30.00	46,500.00
17	10.	ream	Paper, Bond Long 80gsm	396.00	3,960.00
18	4.	box	Clip, Paper, Plastic Coated #50 (Jumbo)	35.00	140.00
19	120.	pc.	Folder, Expanding, Green, Long	44.00	5,280.00
20	10.	ream	Paper, Bond, A-4, 80gsm	362.00	3,620.00
21	4.	pc.	Tape, Correction (Refill, 5mm. x 6m.)	50.00	200.00
22	2.	unit	Digital Video Camera (CAMCORDER) 8X 4K 60FPS 2023 Camcorder 64MP Digital Video Camera for Youtube Livestream 4" Rotate Touch Screen Wireless Microphone WIFI Webcam	26,000.00	52,000.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>317,825.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

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Conforme:

**ALVI MARKETING**

(Signature over printed name)

(Date)

4/1/2024

Very truly yours,

**LUCY TORRES GOMEZ**  
City Mayor  
(Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

Control # : 2024-\_\_\_\_\_

# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8

Rev. 2, Jan. 1, 2024

Reference # : 245178

Supplier	ALVI MARKETING	P.O. # :	240218
Address	Brgy. Alegria, Ormoc City	Date :	MAR 04 2024
Tel. #	255-3130	Mode of Procurement :	NEGOTIATED - SVP
T.I.N.	113 508 248 000	P.R. # :	240442

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 Contract Name : **PROCUREMENT OF SUPPLIES AND MATERIALS FOR THE DEPARTMENT OF EDUCATION**

Date of Delivery :     /    /                          Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded &gt;&gt;&gt;</i>		317,825.00
			Movies File Formats: MP4 Audio File Formats: 4K camera professional Additional Function: Rotating LCD Screen Storage type: SD Card Display Size: >3" Optical Zoom: Fixed Focus Media Type: HDD/Flash Memory Model Number: 4K camcorder video camera Pixels: 20 million Weight: 70 1g-800g NightShot Function: No Touch Screen: YES Image Stabilization: Electronic Image Stabilization Sensor Size (inches) : 1/4.7 inches Sensor Type: CMOS Type: HD Camera High Definition Support: 4K		-
23	2.	pc	Tripod, Portable aluminum for Camera 180CM Aluminum Camera Tripod Portable Smartphone stand with Phone holder Three-way BallHead for DSLR. [Wide Compatibility] The tripod is equipped with a quick release plate with 1/4" universal standard screws,	1,200.00	2,400.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>320,225.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

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P.O. # : **240218**  
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Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded &gt;&gt;&gt;</i>		320,225.00
			compatible with 1/4" screw hole devices such as SLR cameras, SLR cameras, DV cameras panoramic cameras, mobile phones and sports cameras.		-
			Three-way Panel Ball Head		-
			Aluminum alloy material		-
			Adjustable Height 4 Levels		-
			Material: Aluminum Alloy + ABS		-
			Maximum Load Capacity: 0-3kg		-
			Maximum Height: 180cm/71in		-
			The height of the central axis without lifting: 148cm		-
			Minimum Height: 55cm		-
			Folded Length: 56 cm/22 inches		-
			Maximum pipe diameter: 25mm		-
24	120.	pc	Folder, 14 pts., Long (White color)	11.00	1,320.00
25	5.	jar	GLUE, All Purpose (240 grams)	129.00	645.00
26	2.	pc	TRIPOD, Portable Aluminum for DSLR Camera Portable Aluminum Dslr Tripod Camera Stand, Cellphone Tripod Stand Vlogging with Ring Light Holder. Bracket Use: DSLRs Type: Professional Tripod	900.00	1,800.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>323,990.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

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**ALVI MARKETING**

(Signature over printed name)

(Date)

4/1/2024

Very truly yours,

**LUCY TORRES GOMEZ**  
City Mayor  
(Authorized Official)

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Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

Control # : 2024-\_\_\_\_\_

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Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded &gt;&gt;&gt;</i>		323,990.00
27	2.	unit	Material: Aluminum Max Extended Length (mm): 1450mm Folded Length (mm): 500mm Can work for most cameras. Its Light weight, 2.75lb luggage. Convenient for travel Quick Release of the lock 4 leg, provides a more convenient position to meet the height you need. The Leg angle adjusting lock, ensures every leg adjustment. Center Shaft Reverse Function, Ensures lowest shooting. Equipped with steel rocker can adjust ball head during shoot Design a handle lifting shaft for easier use. Antiskid rubber feet. Portable pocket for portability Material: High quality Aluminum Maximum Diameter: Approximately 25mm. Very stable quick release of the lock 4 leg.  CAMERA, WIFI ACTION, Touch Screen 4K30FPS 20MP Wifi action Camera with touch screen 5M/16 Waterproof Camera EIS 2.0 Zoom Support External Mic Voice Control with 2X 1250mAh batteries Vlog Camera Key Features: 4K30fps & 20MP/EIS 2.0/IPX8 Waterproof/ Instant Potrait Mode?8X Slo-mo/HindSight/One-Click Quick Shots/Dual Color Screens/Voice Control/Remote Control/ App Control/External Mic/Super Wide Angle Video: 4K30fps/2,7K30fps/1080P120fps/1080P60fps/1080P30fps/	20,000.00	40,000.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>363,990.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay **until such goods are finally delivered and accepted.** In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

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Mode of Procurement :

P.O. # : 240218  
 Date : MAR 04 2024  
**NEGOTIATED - SVP**  
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Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
<i>Balance Forwarded &gt;&gt;&gt;</i>					363,990.00
			720P240fps/720P120fps Video/Time Lapse Video/Slo Motion Video/HyperLapse Video Photo: 20MP/16MP/12MP/10MP/8MP/Photo/Time lapse Photo Battery Capacity: 1350mAh, Around 140mins of Recording Time in 1080P Format: Video: MP4 Photo: JPG+RAW Specification: 4K30FPS Video/ 20MP Photo/ 5M/ 16FT Water Proof Camera without case/ Visual Remote Control/ 2" Touch Screen/ Dual Color Screens/ Voice Control/ Electronic Image Stabilization 2.0/ 3x Zoom/ Adjustable View Angle/ H.265 Encode/ Distortion calibration/ Burst Photo/ Still Photo Time Lapse Video/ Self Timer/ Slow Motion Video/ Diving Mode Special Effects/ White Balance/ Loop Recording/ Driving Mode		-
28	36.	pc	Tarpaulin, 4 ft. x 8 ft.	480.00	17,280.00
29	15.	sht	Tarpaulin, 4ft x 6ft	360.00	5,400.00
30	135.	sht	Tarpaulin, 3ft x 5ft	225.00	30,375.00
NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY					-
-x-x-x-x-NOTHING FOLLOWS-x-x-x-x-					-
Four Hundred Seventeen Thousand Forty Five Pesos Only				<b>TOTAL (Cost as Calculated)&gt;&gt;&gt;</b>	<b>417,045.00</b>
				<b>As READ &gt;&gt;&gt;</b>	<b>417,045.00</b>

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 City Mayor  
 (Authorized Official)

CONTROL # 2024- \_\_\_\_\_ -240218