

# PURCHASE ORDER

ORMOC CITY



ADMIN-BAC Form 8  
Rev. 2, Jan. 1, 2024

Reference # : 244907

Supplier	SHIFT TECH TRADING INC.	P.O. # :	240220
Address	1280 Bonifacio St(s), District 19, Ormoc City	Date :	MAR 08 2024
Tel. #	053-561-7320/09053527621	Mode of Procurement :	NEGOTIATED - SVP
T.I.N.	010-120-177-000	irvin.serolf26@gmail.com	P.R. # : 240192

Gentlemen :

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **OFFICE OF THE BUILDING OFFICIAL**      Delivery Term **60 CALENDAR DAYS**  
 Contract Name : **PROCUREMENT OF LAPTOPS AND SCANNER FOR THE OFFICE OF THE BUILDING OFFICIAL**

Date of Delivery :   /  /        Payment Term

Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
<i>Balance Forwarded &gt;&gt;&gt;</i>					
1	2.	unit	Laptop -PROCESSOR: Max Turbo Freq: 4.7 GHz; # of CPU Cores: 14; Cache: 24 MB -THREADS: 20 -RAM: 16GB -HARD DISK: 1TB SSD -DISPLAY: 15.6" IPS TECHNOLOGY -QHD 2560 x 1440, 300 NITS -GRAPHICS: 8GB -90WH 4 CELL BATTERY -W/ LICENSE OS & OFFICE OFFER: ACER PREDATOR HELIOS 300 PH315-55-78LF (ABYSSAL BLACK) 15.6" IPS QHD 165HZ SLIMEZEL/CORE I7-12700H 16GB RAM/1TB PCIE NVME/NVIDIA GEFORCE RTX 3070TI 8GB/WIN11 with OS and Microsoft Home & Student 2021	138,000.00	276,000.00
2	1.	unit	SCANNER (Document) -SCANNER TYPE: ADF (Automatic Document Feeder) -Scanning Speed: (A4 Landscape), ADF Simplex: 75 ppm (200/300 dpi) Monochrome Flatbeds (0.6 seconds (200/300 dpi) -(A4 Portrait), ADF Simplex 58 ppm (200/300 dpi) Monochrome: Flatbed: 0.9 seconds (200/300 dpi)	298,000.00	298,000.00
				<b>SubTotal &gt;&gt;&gt;</b>	<b>574,000.00</b>
				<b>As READ &gt;&gt;&gt;</b>	

When the Supplier fails to satisfactory deliver any or all of the Goods and/or perform the Services within the specified delivery schedule, inclusive of duly, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid. (GPPB Res. No. 02-2020)

Conforme:

**SHIFT TECH TRADING INC.**  
 (Signature over printed name)

Very truly yours,

**LUCY TORRES GOMEZ**  
 City Mayor  
 (Authorized Official)

(Date)

4/2/24

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

Date:

Secretary to the Sanggunain

Control # : 2024-\_\_\_\_\_

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 irvin.serolf26@gmail.com

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Item No.	Qty	Unit of Issue	Item Description	Estimated Unit Cost	Estimated Cost
*			<i>Balance Forwarded &gt;&gt;&gt;</i>		574,000.00
			-Image Sensor Type: Color CCD x2 (Front x1, Flatbed x 1) -Light Source: White LED Array x 4 (Front x2, Flatbed x2) -Optical REsolution: 600 dpi -Output Resolution: 50 to 600 dpi/ 1,200 dpi -Output Format: Color 24 bit, Grayscale 8-bit, Monochrome: 1 bit -Document Size: ADF: Maximum: 304.8x431.8mm (12 x17 in) -Minimum: 50.8 x 69mm (2x 2.7 in) Portrait -Long page scanning: 5,588mm (220 in) -Flatbed Maximum: 304.8 x 457.2 mm (12 x 18 in.) -Paper Weight Thickness: Paper:20 to 413g/m(5.3 to 110 lb) less than A8 size: 128 to 209 g/m (34 to 56 lb) -Plastic card: Up to 1.4 mm -ADF Capacity: 300 sheets (A480 g/m or letter 20 lb) -Expected daily volume: 33,000 sheets NOTE : ALL IT RELATED ITEMS ABOVE MUST BE DELIVERED IN COMPLIANCE WITH THE REQUIRED TECHNICAL SPECIFICATION OR ITS EQUIVALENT OR HIGHER ANS MUST BE COMPATIBLE WITH THE EXISTING LGU SYSTEMS AND WITH WARRANTY OFFER: FIJITSU fi-7800 Ricoh fi-7700s Paperstream; ADF+Flatbed (A3); 75ppm; 33,000/day;300 sheets, USB -x-x-x-x-x-NOTHING FOLLOWS-x-x-x-x-x-		-
Five Hundred Seventy Four Thousand Pesos Only				<b>TOTAL (Cost as Calculated)&gt;&gt;&gt;</b>	<b>574,000.00</b>
				<b>As READ &gt;&gt;&gt;</b>	<b>574,000.00</b>

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Conforme:

*Delapena R. Aquino*

**SHIFT TECH TRADING INC.**

(Signature over printed name)

4/2/24

(Date)

Very truly yours,

*Lucy Torres Gomez*  
**LUCY TORRES GOMEZ**  
 City Mayor  
 (Authorized Official)

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sangguniang Resolution No.:

Certified Correct:

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CONTROL # 2024- \_\_\_\_\_ -240220